

*Highland Meadows II  
Community Development District*

*Meeting Agenda*

*July 12, 2022*

# AGENDA

# *Highland Meadows II*

## *Community Development District*

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219 E. Livingston St., Orlando, Florida 32801

Phone: 407-841-5524 – Fax: 407-839-1526

July 5, 2022

**Board of Supervisors  
Highland Meadows II Community  
Development District**

Dear Board Members:

The regular meeting of the Board of Supervisors of the **Highland Meadows II Community Development District** will be held **Tuesday, July 12, 2022 at 2:30 PM** at **The Holiday Inn—Winter Haven, 200 Cypress Gardens Blvd., Winter Haven, FL 33880.**

Those members of the public wishing to attend the meeting can do so using the information below:

**Zoom Video Link:** <https://us06web.zoom.us/j/88622805377>

**Zoom Call-In Information:** 1-646-876-9923

**Meeting ID:** 886 2280 5377

Following is the advance agenda for the meeting:

### **Board of Supervisors Meeting**

1. Roll Call
2. Public Comment Period (<sup>1</sup>Speakers may also submit questions via phone or email to the District Manager prior to the beginning of the meeting)
3. Approval of Minutes of the April 12, 2022 Board of Supervisors Meeting
4. Public Hearing on the Adoption of the Fiscal Year 2023 Budget
  - A. Consideration of Resolution 2022-04 Adoption of the District's Fiscal Year 2023 Budget and Appropriating Funds
5. Consideration of Resolution 2022-05 Designation of Regular Monthly Meeting Date, Time, and Location for Fiscal Year 2023 Meetings
6. Consideration of Arbitrage Rebate Reports:
  - A. Series 2017 Assessment Area 5 Project

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<sup>1</sup> Comments will be limited to three (3) minutes

- B. Series 2017 Assessment Area 6 Project
- 7. Consideration of Temporary Access Agreement between District and Resident
- 8. Review and Discussion of Security Post Orders
- 9. Discussion Regarding Revised Tow Away Zones in Summerview Crossing
- 10. Staff Reports
  - A. Attorney
  - B. Engineer
    - i. Ratification of Stormwater Needs Analysis Report
  - C. Field Manager's Report (*to be provided under separate cover*)
    - i. Discussion Regarding Increasing the Frequency of Pool Maintenance and Janitorial Services
  - D. District Manager's Report
    - i. Approval of Check Register
    - ii. Balance Sheet and Income Statement
    - iii. Presentation of Number of Registered Voters—2,273
- 11. Supervisors Requests
- 12. Public Comments
- 13. Adjournment

# MINUTES

**MINUTES OF MEETING  
HIGHLAND MEADOWS II  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Highland Meadows II Community Development District was held on Tuesday, **April 12, 2022** at 2:31 p.m. at the Holiday Inn, 200 Cypress Gardens Blvd., Winter Haven, FL and by Zoom.

Present and constituting a quorum:

Christopher Lopez	Vice Chairman
Brian Walsh	Assistant Secretary
Kristen Anderson	Assistant Secretary
Milton Andrade <i>joined late by Zoom</i>	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Tricia Adams	District Manager, GMS
Meredith Hammock	District Counsel, KE Law Group
Alan Rayl	Rayl Engineering
Marshall Tindall	Field Services, GMS
Clayton Smith	Field Services Manager, GMS

*The following is a summary of the discussions and actions taken at the April 12, 2022 Highland Meadows II Community Development District's Regular Board of Supervisors Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order and stated that there are three Supervisors present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Burns stated that they would start with anything that is on the agenda, if anyone has public comment on those items. She noted that there will also be a public comment portion at the end of the meeting if anybody has any public comments on anything that is not on the agenda. She stated that they would go ahead and start with people on Zoom and then they would go to anyone who was there. She noted that as a reminder if they could try to keep their comments to three

minutes, they will give everyone a chance who wants to speak. She stated that if they were on the Zoom line, they could use the raise hand feature to be called on if they have any comments on anything on the agenda. Seeing none, she opened it up to anything on the agenda for anyone who was present. Hearing none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the March 8, 2022  
Board of Supervisors Meeting**

Ms. Burns presented the minutes of the March 8, 2022 Board of Supervisors meeting and asked for any questions, comments, or corrections to the minutes. Hearing none,

On MOTION by Mr. Walsh, seconded by Ms. Anderson, with all in favor, the Minutes of the March 8, 2022 Board of Supervisors Meeting, were approved.
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**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-02  
Approving the Proposed Fiscal Year  
2022/2023 Budget and Setting the Public  
Hearing to Adopt the Budget**

Ms. Burns stated that the upcoming fiscal year starts October 1, 2022 and runs through September 30, 2023. She noted that they are not approving a budget today. They are setting the public hearing where they will adopt that budget. She stated that she will go ahead and go through the budget and a couple of the changes that were made. She noted that this budget the Board agreed contemplates no increase to the assessments for each of the individual lots. They were able to look at some of the actuals and make some adjustments based on current contracts and they are comfortable working within that budget amount. If the Board has any changes, they can look at that and they would have to send a mailed notice. What they are presenting here does not have an increase.

Ms. Burns stated that a couple of items that changed was an increase in District management fees. She noted that they are proposing an increase for the upcoming fiscal year. A couple of reasons is one, when they transition to a resident-controlled Board, they generally have these lined up with the other meetings and a lot of times the residents will move that to later in the evening where it would be a stand-alone meeting. When it is developer controlled, there is a little bit of a discount. She noted that this is closer in line to what they would charge for a resident-

controlled District. It's still a little bit less. Landscape maintenance, they were able to reduce to the actual amount of the contract, which was \$192,000. The prior year budget was based on estimates that they had because the phase 7 and 7-A were included in the contract at the time that that was adopted. That is based on the actual amount. The contingency for general field expenses was increased as well from \$10,000 to \$15,000. Security they left the same. The current security contract that the Board approved at the last meeting is a little over \$33,000. They left the \$38,000 with the idea that that would allow if they wanted to try to add a couple of days for peak holiday hours or add some extra shifts if the officers were available. She noted that if the Board wants to just go with what was approved, they could reduce that. She stated that they also lowered the electric down a little bit based on actuals. Amenity repairs and maintenance was increased from \$10,000 to \$15,000. The swimming pool contract was increased. That is based on the actual. There is going to be a price increase because they are using a lot more chemicals at that pool. She noted that especially with the leak issue they had and the price of chemicals going up, there is going to be an increase to the pool contract as well. She stated that \$7,500 was decreased. She noted that back when this budget adopted, they were doing 7 day a week cleaning during Covid, and this is to adjust back to the regular three day that was in the contract. The capital reserve transfer was doubled, so they transferred about \$99,000 this year and they are contemplating \$200,000. She noted that they believe that they have accounted for everything in the budget that is based on a contract amount allowing them to continue to provide the services and increase the amount that they are putting in reserves without having to increase people's assessments.

Ms. Burns stated that if anyone has anything else they want to add, they can change this budget, as long as they are not exceeding the per unit assessment up until the time that they adopt it. She noted that they don't need to make any minor changes like that today. It would just be if there was anything the Board is looking at that would increase assessments to the per unit that they would need to consider. She stated that if anyone has any questions on specific items, she would be happy to answer those. Mr. Lopez stated that for the security, he asked if they had extra money from the security for 2022. He asked if there was any extra money in that budget. Ms. Burns answered that they are not contemplating using all of it because of the \$38,000 they will be closer to the \$20,000. She noted that if they look at carry forward surplus of the top of the revenue, it is at the top of page one and shows all their revenue and it shows carry forward surplus of \$70,744. Some of those items that weren't used are allocated for those funds. She noted that they have used



that to offset the assessments from having to raise them. She noted that the date they have proposed to adopt the budget is July 12, 2022 at 2:30 p.m.

On MOTION by Ms. Anderson, seconded by Mr. Lopez, with all in favor, Resolution 2022-02 Approving the Proposed Fiscal Year 2022/2023 Budget and Setting the Public Hearing to Adopt the Budget for July 12, 2022 at 2:30 p.m., were approved.

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-03 Approving the Use of Electronic Documents and Signatures**

Ms. Burns stated that this would allow the District to use DocuSign as opposed to actual printed and signed copies for most of their resolutions and agreements. Things that need to be notarized; they can still do paper copies. She stated that it will save on cost, and it saves the Chair from having to sign all the documents. She stated that if the Board agreed, they would just be looking for a motion to approve that.

On MOTION by Mr. Lopez, seconded by Ms. Anderson, with all in favor, Resolution 2022-03 Approving the Use of Electronic Documents and Signatures, was approved.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Ms. Hammock stated she had no update. If the Board has any questions, just let her know.

**B. Engineer**

Mr. Rayl stated that he had provided a hard copy of the stormwater needs analysis report proposal.

**C. Field Manager’s Report**

Mr. Smith summarized the Field Manager’s report for the Board. He stated that they treated some additional ants along the area. He noted that they had someone clog the toilet in the restroom with a bunch of paper towels and it was cleared out. He stated that they replaced faulty UPS surge protector in the electrical room. He stated that the builder filled in sod. He noted that they are now

moving to weekly mows for the landscaper. Mr. Smith stated that the sagging soccer gate was fixed. He stated that they reinstalled a dropped storm grate in Phase 4 that was likely tampered with. He noted that as far as Phase 3 common area improvements, he has some information on that that he will go into after the report. He stated that for the playground, he has sent all the information for the shade structure and over to some contractors to get prices. He is still waiting on that. He noted that they have to replace the sink in the women's restroom. It looks like someone stood on it and broke it off the wall. He noted they would be sourcing a new one and getting it replaced. He stated that one thing they are doing is updating Phase 7 and 7A by replacing 11, 25 mph speed limit signs with 15 mph signs. He stated that he went ahead and ordered those. He stated that for parking control, they are finalizing their map of exactly where they want all the signs to go. He stated that he thinks they are going to do it phase by phase, so it will be done in increments. He stated that the requests were to have the arrows on there, so they are discussing how to approach that because it is challenging to order. They are working through that and hopefully finalizing that soon. He stated that the sidewalk gap in Phase 4 that they discovered, they are going to go ahead and fill that in. Ms. Anderson asked if the signs in Phases 7 and 7A have been installed. Mr. Smith answered that they have not been installed yet. Ms. Anderson asked when the incorrect ones were installed. Ms. Burns stated that all the areas were installed with the signage that was approved per the plan which was the 35 mph. All the phases were reduced per the Board after. They were installed under development 2020 Phase 7 and 7A. Mr. Lopez asked if the 15mph was approved before then. Ms. Burns answered that by the Board, not per what the county has in plans. Mr. Tindall stated that there was no way to avoid putting the 25 mph signs.

**i. Consideration of Phase 3 Tract A Irrigation Quotes** *(to be provided under separate cover)*

Mr. Smith stated that they are working with the city of Davenport for that specific area. There is currently a whip there. He noted that they were coordinating with them on whether they need permitting to put a meter. Unfortunately, they are a little difficult to work with. He stated that they are hoping to just have a meter set and put in their backflow. The cost on their end so far for the actual installation is \$2,450 to fill the whole area with irrigation, which is going to be two rotor zones and one spray zone along the curb and the sidewalk. He stated that it will fill in the entire area and will have it fully irrigated. The rotors will cover everything. He noted that it was good that they are dividing it into two zones instead of just one because the side of the whip is only

about an inch. If they have to have Prince do the backflow, it is \$400. The variable is whatever the city of Davenport is going to charge them, if anything. As far as what their cost for the zone should be to fill in all the areas should be \$2,850 if they have to do the backflow. He stated that he is hoping that they can do the backflow rather than them because it will probably be a lot more if someone else has to do it. It is a slow process to get the meter out there, set up the account and install the irrigation.

Ms. Burns stated that they could wait until they have the information from the city, or they could approve a not to exceed for what Mr. Smith has outlined and then they could go ahead once the meter is set. She noted that they may want to do a little over that in case it's the city who asks to do the backflow. Ms. Anderson asked what they thought would be appropriate not to exceed. Mr. Smith stated that he hoped that with meter and everything they are not more than \$1,500-\$2,000, so the meter at \$5,500. He stated that the questions are whether they are going to install the backflow.

On MOTION by Ms. Anderson, seconded by Mr. Walsh, with all in favor, a Not to Exceed of \$5,500 for Meter and Backflow, was approved.

Ms. Burns stated that once they hear from the city, they will get that started if it is within that amount. If not, they will bring it back to the next meeting.

**D. District Manager's Report**

**i. Approval of Check Register**

Ms. Burns stated that the check register that is included in the package for review. The total amount is \$52,556.85 and is through the end of March. She stated that if anyone has any questions on any of the invoices, she can answer them. Otherwise, she asked for motion to approve.

On MOTION by Ms. Anderson, seconded by Mr. Lopez, with all in favor, the Check Register, was approved.

**ii. Balance Sheet and Income Statement**

Ms. Burns stated that the financials were in the packet for the Board’s review and no action needed to be taken. She noted that these were through the month of February.

**iii. Announcing General Election Qualifying Period (Starting 12:00 PM Monday, June 13, 2022 and Ending 12:00 PM Friday, June 17, 2022)**

Ms. Burns stated there were two more seats transitioning over to residents this November. The qualifying period for that is Monday June 13<sup>th</sup> at noon through Friday June 17<sup>th</sup> at noon. She noted that anyone interested in running for those two seats would need to go to the Supervisor of Elections office in order to qualify during that time period. She stated that all the information would be provided by the Supervisor of Elections, if anyone had any questions on that.

Should no one qualify for those seats, they would be declared vacant after the November election and then the Board would be able to appoint to a qualified resident. The Supervisors who are in those seats currently would be retained until the time someone is appointed.

**SEVENTH ORDER OF BUSINESS**

**Supervisors Requests**

Ms. Burns asked Ms. Anderson about the Little Library. Ms. Anderson stated that they were wanting to put one in the Phase 3 area. They have not got it together yet. She noted that they just need the same approval for the other one to get it installed. Ms. Burns asked if Ms. Anderson wanted to wait to bring it back or if they needed to authorize the license agreement for the little library in Phase 3.

On MOTION by Ms. Anderson, seconded by Mr. Lopez, with all in favor, Authorizing the License Agreement for Little Library in Phase 3, was approved.
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Ms. Anderson asked if they would have a chance to look into the picnic tables for the tract. Mr. Lopez stated that yes that he had saw possibly four tables. He stated that he was going to get a price reduction. He noted that his goal was to get this all done for about \$8,000.

**EIGHTH ORDER OF BUSINESS**

**Public Comments**

Ms. Burns asked if anyone on the Zoom line has any public comments, they could use the Zoom raise hand feature to be called on. One person asked when they were going to start cutting

grass in a certain area. Ms. Burns stated that they would get back in touch with the HOA to have them expedite a solution to the problem.

**NINTH ORDER OF BUSINESS**

**Adjournment**

The meeting was adjourned.

On MOTION by Mr. Walsh, seconded by Ms. Anderson, with all in favor, the meeting was adjourned.

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman/Vice Chairman

# SECTION IV

# SECTION A

## RESOLUTION 2022-04

### **THE ANNUAL APPROPRIATION RESOLUTION OF THE HIGHLAND MEADOWS II COMMUNITY DEVELOPMENT DISTRICT (“DISTRICT”) RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET(S) FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the District Manager has, prior to the fifteenth (15<sup>th</sup>) day in June, 2022, submitted to the Board of Supervisors (“**Board**”) of the Highland Meadows II Community Development District (“**District**”) proposed budget (“**Proposed Budget**”) for the fiscal year beginning October 1, 2022 and ending September 30, 2023 (“**Fiscal Year 2022/2023**”) along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

**WHEREAS**, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

**WHEREAS**, the Board set a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

**WHEREAS**, the District Manager posted the Proposed Budget on the District’s website at least two days before the public hearing; and

**WHEREAS**, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1<sup>st</sup> of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

**WHEREAS**, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

### **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HIGHLAND MEADOWS II COMMUNITY DEVELOPMENT DISTRICT:**

#### **SECTION 1. BUDGET**

- a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District’s Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.



- b. The Proposed Budget, attached hereto as **Exhibit “A,”** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes* (“**Adopted Budget**”), and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District’s Local Records Office and identified as “The Budget for the Highland Meadows II Community Development District for the Fiscal Year Ending September 30, 2023.”
- d. The Adopted Budget shall be posted by the District Manager on the District’s official website within thirty (30) days after adoption, and shall remain on the website for at least 2 years.

**SECTION 2. APPROPRIATIONS**

There is hereby appropriated out of the revenues of the District, for Fiscal Year 2022/2023, the sum of \$ \_\_\_\_\_ to be raised by the levy of assessments and/or otherwise, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$ _____
DEBT SERVICE FUND (SERIES 2014-AREA 1)	\$ _____
DEBT SERVICE FUND (SERIES 2014-AREA 2)	\$ _____
DEBT SERVICE FUND (SERIES 2016-AREA 3)	\$ _____
DEBT SERVICE FUND (SERIES 2016-AREA 4)	\$ _____
DEBT SERVICE FUND (SERIES 2017-AREA 4B/C)	\$ _____
DEBT SERVICE FUND (SERIES 2017-AREA 5)	\$ _____
DEBT SERVICE FUND (SERIES 2017-AREA 6)	\$ _____
DEBT SERVICE FUND (SERIES 2019-AREA 7/7A)	\$ _____
 TOTAL ALL FUNDS	 \$ _____

**SECTION 3. BUDGET AMENDMENTS**

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2022/2023 or within 60 days following the end of the Fiscal Year 2022/2023 may amend its Adopted Budget for that fiscal year as follows:

- a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.
- c. By resolution, the Board may increase any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.
- d. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this Section 3 and Section 189.016, *Florida Statutes*, among other applicable laws. Among other procedures, the District Manager or Treasurer must ensure that any amendments to budget under subparagraphs c. and d. above are posted on the District’s website within 5 days after adoption and remain on the website for at least 2 years.

**SECTION 4. EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED THIS 12TH DAY OF JULY, 2022.**

ATTEST:

**HIGHLAND MEADOWS II  
COMMUNITY DEVELOPMENT  
DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

By: \_\_\_\_\_

Its: \_\_\_\_\_

*Updated  
Proposed  
Budget will be  
provided under  
separate cover*

# SECTION V

**RESOLUTION 2022-05**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HIGHLAND MEADOWS II COMMUNITY DEVELOPMENT DISTRICT ADOPTING THE ANNUAL MEETING SCHEDULE FOR FISCAL YEAR 2022-2023; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Highland Meadows II Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, and situated entirely within the Cities of Haines City, Davenport, and unincorporated Polk County, Florida; and

**WHEREAS**, the District is required by Section 189.015, *Florida Statutes*, to file quarterly, semi-annually, or annually a schedule (including date, time, and location) of its regular meetings with local governing authorities; and

**WHEREAS**, further, in accordance with the above-referenced statute, the District shall also publish quarterly, semi-annually, or annually the District’s regular meeting schedule in a newspaper of general paid circulation in the county in which the District is located; and

**WHEREAS**, the Board desires to adopt the Fiscal Year 2022-2023 annual meeting schedule attached as **Exhibit A**.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HIGHLAND MEADOWS II COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1.** The Fiscal Year 2022-2023 annual meeting schedule attached hereto and incorporated by reference herein as **Exhibit A** is hereby approved and shall be published in accordance with the requirements of Florida law and also provided to applicable governing authorities.

**SECTION 2.** This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED** this 12<sup>th</sup> day of July, 2022.

ATTEST:

**HIGHLAND MEADOWS II  
COMMUNITY DEVELOPMENT  
DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairperson, Board of Supervisors

**Exhibit A:** Fiscal Year 2022-2023 Annual Meeting Schedule

**Exhibit A**

**BOARD OF SUPERVISORS MEETING DATES  
HIGHLAND MEADOWS II  
COMMUNITY DEVELOPMENT DISTRICT  
FISCAL YEAR 2022-2023**

The Board of Supervisors of the Highland Meadows II Community Development District will hold their regular meetings for Fiscal Year 2022-2023 on the 2<sup>nd</sup> Tuesday of each month at 2:30 PM at the Holiday Inn Winter Haven, 200 Cypress Gardens Blvd., Winter Haven, FL 33880, unless otherwise indicated as follows:

**October 11, 2022  
November 8, 2022  
December 13, 2022  
January 10, 2023  
February 14, 2023  
March 14, 2023  
April 11, 2023  
May 9, 2023  
June 13, 2023  
July 11, 2023  
August 8, 2023  
September 12, 2023**

The meetings are open to the public and will be conducted in accordance with the provision of Florida Law for Community Development Districts. The meetings may be continued to a date, time, and place to be specified on the record at the meeting. A copy of the agenda for these meetings may be obtained from Governmental Management Services – Central Florida, LLC at 219 East Livingston Street, Orlando, Florida 32801, or by calling (407) 841-5524.

There may be occasions when one or more Supervisors or staff will participate by telephone. Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (407) 841-5524 at least 48 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Office.

A person who decides to appeal any decision made at the meeting with respect to any matter considered at the meeting is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

District Manager

# SECTION VI

# SECTION A



# **REBATE REPORT**

**\$5,370,000**

**Highland Meadows II  
Community Development District  
(City of Davenport, Polk County, Florida)**

**Special Assessment Bonds, Series 2017  
(Assessment Area Five Project)**

**Dated: March 29, 2017  
Delivered: March 29, 2017**

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**Rebate Report to the Computation Date  
March 29, 2022  
Reflecting Activity To  
March 29, 2022**



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**AMTEC**

## TABLE OF CONTENTS

AMTEC Opinion	3
Summary of Rebate Computations	4
Summary of Computational Information and Definitions	5
Methodology	7
Sources and Uses	8
Proof of Arbitrage Yield	9
Bond Debt Service	11
Arbitrage Rebate Calculation Detail Report – Acquisition & Construction Fund	13
Arbitrage Rebate Calculation Detail Report – Debt Service Reserve Fund	16
Arbitrage Rebate Calculation Detail Report – Capitalized Interest Fund	17
Arbitrage Rebate Calculation Detail Report – Cost of Issuance Fund	18
Arbitrage Rebate Calculation Detail Report – Rebate Computation Credits	19



# AMTEC

American Municipal Tax-Exempt Compliance

90 Avon Meadow Lane  
Avon, CT 06001  
(T) 860-321-7521  
(F) 860-321-7581

[www.amteccorp.com](http://www.amteccorp.com)

April 18, 2022

Highland Meadows II Community Development District  
c/o Ms. Indhira Araujo  
District Accountant  
Governmental Management Services-CF, LLC  
6200 Lee Vista Boulevard, Suite 300  
Orlando, FL 32822

Re: \$5,370,000 Highland Meadows II Community Development District (City of Davenport, Polk County, Florida), Special Assessment Bonds, Series 2017 (Assessment Area Five Project)

Dear Ms. Araujo:

AMTEC has prepared certain computations relating to the above referenced bond issue (the "Bonds") at the request of the Highland Meadows II Community Development District (the "District")

The scope of our engagement consisted of preparing the computations shown in the attached schedules to determine the Rebatale Arbitrage as described in Section 103 of the Internal Revenue Code of 1954, Section 148(f) of the Internal Revenue Code of 1986, as amended (the "Code"), and all applicable Regulations issued thereunder. The methodology used is consistent with current tax law and regulations and may be relied upon in determining the rebate liability. Certain computational methods used in the preparation of the schedules are described in the Summary of Computational Information and Definitions.

Our engagement was limited to the computation of Rebatale Arbitrage based upon the information furnished to us by the District. In accordance with the terms of our engagement, we did not audit the information provided to us, and we express no opinion as to the completeness, accuracy or suitability of such information for purposes of calculating the Rebatale Arbitrage.

We have scheduled the next Report as of March 31, 2023. Thank you and should you have any questions, please do not hesitate to contact us.

Very truly yours,

Michael J. Scarfo  
Senior Vice President

Trong M. Tran  
Analyst

## SUMMARY OF REBATE COMPUTATIONS

Our computations, contained in the attached schedules, are summarized as follows:

For the March 29, 2022 Computation Date  
Reflecting Activity from March 29, 2017 through March 29, 2022

Fund Description	Taxable Inv Yield	Net Income	Rebatable Arbitrage
Acquisition & Construction Fund	0.495284%	8,280.62	(105,208.04)
Debt Service Reserve Fund	0.805749%	6,347.07	(41,603.08)
Capitalized Interest Fund	0.525269%	519.97	(6,175.03)
Cost of Issuance Fund	0.494039%	4.27	(54.40)
<b>Totals</b>	<b>0.591179%</b>	<b>\$15,151.93</b>	<b>\$(153,040.55)</b>
<b>Bond Yield</b>	<b>5.437341%</b>		
Rebate Computation Credits			(9,806.43)
<b>Net Rebatable Arbitrage</b>			<b>\$(162,846.98)</b>

**Based upon our computations, no rebate liability exists.**

# SUMMARY OF COMPUTATIONAL INFORMATION AND DEFINITIONS

## COMPUTATIONAL INFORMATION

1. For purposes of computing Rebatale Arbitrage, investment activity is reflected from March 29, 2017, the date of the closing, to March 29, 2022, the Computation Date. All nonpurpose payments and receipts are future valued to the Computation Date of March 29, 2022.
2. Computations of yield are based on a 360-day year and semiannual compounding on the last day of each compounding interval. Compounding intervals end on a day in the calendar year corresponding to Bond maturity dates or six months prior.
3. For investment cash flow, debt service and yield computation purposes, all payments and receipts are assumed to be paid or received respectively, as shown on the attached schedules.
4. Purchase prices on investments are assumed to be at fair market value, representing an arm's length transaction.
5. During the period between March 29, 2017 and March 29, 2022, the District made periodic payments into the Debt Service Fund that were used, along with the interest earned, to provide the required debt service payments.

Under Section 148(f)(4)(A), the rebate requirement does not apply to amounts in certain bona fide debt service funds. The Regulations define a bona fide debt service fund as one that is used primarily to achieve a proper matching of revenues with principal and interest payments within each bond year. The fund must be depleted at least once each bond year, except for a reasonable carryover amount not to exceed the greater of the earnings on the fund for the immediately preceding bond year or 1/12<sup>th</sup> of the principal and interest payments on the issue for the immediately preceding bond year.

We have reviewed the Debt Service Fund and have determined that the funds deposited have functioned as a bona fide debt service fund and are not subject to the rebate requirement.

## DEFINITIONS

### 6. Computation Date

March 29, 2022.

### 7. Computation Period

The period beginning on March 29, 2017, the date of the closing, and ending on March 29, 2022, the Computation Date.

### 8. Bond Year

Each one-year period (or shorter period from the date of issue) that ends at the close of business on the day in the calendar year that is selected by the Issuer. If no day is selected by the Issuer before the earlier of the final maturity date of the issue or the date that is five years after the date of issue, each bond year ends at the close of business on the anniversary date of the issuance.

## 9. Bond Yield

The discount rate that, when used in computing the present value of all the unconditionally payable payments of principal and interest with respect to the Bonds, produces an amount equal to the present value of the issue price of the Bonds. Present value is computed as of the date of issue of the Bonds.

## 10. Taxable Investment Yield

The discount rate that, when used in computing the present value of all receipts of principal and interest to be received on an investment during the Computation Period, produces an amount equal to the fair market value of the investment at the time it became a nonpurpose investment.

## 11. Issue Price

The price determined on the basis of the initial offering price at which price a substantial amount of the Bonds was sold.

## 12. Rebatable Arbitrage

The Code defines the required rebate as the excess of the amount earned on all nonpurpose investments over the amount that would have been earned if such nonpurpose investments were invested at the Bond Yield, plus any income attributable to the excess. Accordingly, the Regulations require that this amount be computed as the excess of the future value of all the nonpurpose receipts over the future value of all the nonpurpose payments. The future value is computed as of the Computation Date using the Bond Yield.

## 13. Funds and Accounts

The Funds and Accounts activity used in the compilation of this Report was received from the District and US Bank, Trustee, as follows:

<b>Fund / Account</b>	<b>Account Number</b>
Revenue	255620000
Acquisition & Construction	255620001
Cost of Issuance	255620006
Capitalized Interest Fund	255620003
Interest	255620002
Sinking	255620004
Prepayment	255620007
Debt Service Reserve	255620005
General	255620008

# **METHODOLOGY**

## **Bond Yield**

The methodology used to calculate the bond yield was to determine the discount rate that produces the present value of all payments of principal and interest through the maturity date of the Bonds.

## **Investment Yield and Rebate Amount**

The methodology used to calculate the Rebateable Arbitrage, as of March 29, 2022, was to calculate the future value of the disbursements from all funds, subject to rebate, and the value of the remaining bond proceeds, at the yield on the Bonds, to March 29, 2022. This figure was then compared to the future value of the deposit of bond proceeds into the various investment accounts at the same yield. The difference between the future values of the two cash flows, on March 29, 2022, is the Rebateable Arbitrage.

**\$5,370,000**  
**Highland Meadows II Community Development District**  
**(City of Davenport, Polk County, Florida)**  
**Special Assessment Bonds, Series 2017**  
**(Assessment Area Five Project)**  
**Delivered: March 29, 2017**

<b>Sources of Funds</b>	
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<b>Par Amount</b>	<b>\$5,370,000.00</b>
<b>Net Original Issue Discount</b>	<b><u>-25,434.40</u></b>
<b>Total</b>	<b>\$5,344,565.60</b>

<b>Uses of Funds</b>	
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<b>Acquisition &amp; Construction Fund</b>	<b>\$4,777,122.43</b>
<b>Debt Service Reserve Fund</b>	<b>183,850.00</b>
<b>Capitalized Interest Fund</b>	<b>167,468.96</b>
<b>Cost of Issuance Fund</b>	<b>97,984.21</b>
<b>Underwriter's Discount</b>	<b><u>118,140.00</u></b>
<b>Total</b>	<b>\$5,344,565.60</b>



## PROOF OF ARBITRAGE YIELD

Highland Meadows II Community Development District  
 (City of Davenport, Polk County, Florida)  
 \$5,370,000 Special Assessment Bonds, Series 2017  
 (Assessment Area Five Project)  
 \$2,700,000 Special Assessment Bonds, Series 2017  
 (Assessment Area Six Project)

Date	Debt Service	Total	Present Value to 03/29/2017 @ 5.4373408424%
11/01/2017	251,635.90	251,635.90	243,810.39
05/01/2018	213,653.13	213,653.13	201,529.89
11/01/2018	333,653.13	333,653.13	306,391.02
05/01/2019	211,103.13	211,103.13	188,723.56
11/01/2019	341,103.13	341,103.13	296,870.99
05/01/2020	208,340.63	208,340.63	176,525.17
11/01/2020	343,340.63	343,340.63	283,209.93
05/01/2021	205,471.88	205,471.88	165,000.89
11/01/2021	340,471.88	340,471.88	266,174.07
05/01/2022	202,603.13	202,603.13	154,198.89
11/01/2022	347,603.13	347,603.13	257,554.65
05/01/2023	199,521.88	199,521.88	143,921.89
11/01/2023	349,521.88	349,521.88	245,449.02
05/01/2024	195,865.63	195,865.63	133,904.69
11/01/2024	355,865.63	355,865.63	236,850.44
05/01/2025	191,965.63	191,965.63	124,383.35
11/01/2025	356,965.63	356,965.63	225,172.72
05/01/2026	187,943.75	187,943.75	115,416.49
11/01/2026	362,943.75	362,943.75	216,985.11
05/01/2027	183,678.13	183,678.13	106,905.16
11/01/2027	363,678.13	363,678.13	206,067.27
05/01/2028	179,290.63	179,290.63	98,900.85
11/01/2028	369,290.63	369,290.63	198,317.63
05/01/2029	174,184.38	174,184.38	91,065.29
11/01/2029	374,184.38	374,184.38	190,449.54
05/01/2030	168,809.38	168,809.38	83,645.28
11/01/2030	378,809.38	378,809.38	182,732.67
05/01/2031	163,165.63	163,165.63	76,625.76
11/01/2031	388,165.63	388,165.63	177,465.44
05/01/2032	157,118.76	157,118.76	69,931.91
11/01/2032	392,118.76	392,118.76	169,908.67
05/01/2033	150,803.13	150,803.13	63,614.91
11/01/2033	400,803.13	400,803.13	164,600.16
05/01/2034	144,084.38	144,084.38	57,605.86
11/01/2034	404,084.38	404,084.38	157,279.61
05/01/2035	137,096.88	137,096.88	51,949.16
11/01/2035	412,096.88	412,096.88	152,020.07
05/01/2036	129,706.26	129,706.26	46,581.46
11/01/2036	414,706.26	414,706.26	144,991.79
05/01/2037	122,046.88	122,046.88	41,541.30
11/01/2037	427,046.88	427,046.88	141,507.54
05/01/2038	113,850.00	113,850.00	36,727.19
11/01/2038	433,850.00	433,850.00	136,252.62
05/01/2039	105,050.00	105,050.00	32,118.25
11/01/2039	445,050.00	445,050.00	132,469.31
05/01/2040	95,700.00	95,700.00	27,731.22
11/01/2040	455,700.00	455,700.00	128,554.34
05/01/2041	85,800.00	85,800.00	23,563.81
11/01/2041	460,800.00	460,800.00	123,203.03
05/01/2042	75,487.50	75,487.50	19,648.73
11/01/2042	475,487.50	475,487.50	120,489.51
05/01/2043	64,487.50	64,487.50	15,908.76
11/01/2043	484,487.50	484,487.50	116,357.38
05/01/2044	52,937.50	52,937.50	12,377.29
11/01/2044	497,937.50	497,937.50	113,341.10
05/01/2045	40,700.00	40,700.00	9,018.98
11/01/2045	505,700.00	505,700.00	109,095.48

PROOF OF ARBITRAGE YIELD

Highland Meadows II Community Development District  
 (City of Davenport, Polk County, Florida)  
 \$5,370,000 Special Assessment Bonds, Series 2017  
 (Assessment Area Five Project)  
 \$2,700,000 Special Assessment Bonds, Series 2017  
 (Assessment Area Six Project)

Date	Debt Service	Total	Present Value to 03/29/2017 @ 5.4373408424%
05/01/2046	27,912.50	27,912.50	5,862.23
11/01/2046	522,912.50	522,912.50	106,916.33
05/01/2047	14,300.00	14,300.00	2,846.44
11/01/2047	534,300.00	534,300.00	103,538.39
	16,726,992.36	16,726,992.36	8,031,800.90

Proceeds Summary

Delivery date	03/29/2017
Par Value	8,070,000.00
Premium (Discount)	-38,199.10
Target for yield calculation	8,031,800.90

## BOND DEBT SERVICE

\$5,370,000  
 Highland Meadows II Community Development District  
 (City of Davenport, Polk County, Florida)  
 Special Assessment Bonds, Series 2017  
 (Assessment Area Five Project)

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
03/29/2017					
11/01/2017			167,468.96	167,468.96	167,468.96
05/01/2018			142,190.63	142,190.63	
11/01/2018	80,000	4.250%	142,190.63	222,190.63	364,381.26
05/01/2019			140,490.63	140,490.63	
11/01/2019	85,000	4.250%	140,490.63	225,490.63	365,981.26
05/01/2020			138,684.38	138,684.38	
11/01/2020	90,000	4.250%	138,684.38	228,684.38	367,368.76
05/01/2021			136,771.88	136,771.88	
11/01/2021	90,000	4.250%	136,771.88	226,771.88	363,543.76
05/01/2022			134,859.38	134,859.38	
11/01/2022	95,000	4.250%	134,859.38	229,859.38	364,718.76
05/01/2023			132,840.63	132,840.63	
11/01/2023	100,000	4.875%	132,840.63	232,840.63	365,681.26
05/01/2024			130,403.13	130,403.13	
11/01/2024	105,000	4.875%	130,403.13	235,403.13	365,806.26
05/01/2025			127,843.75	127,843.75	
11/01/2025	110,000	4.875%	127,843.75	237,843.75	365,687.50
05/01/2026			125,162.50	125,162.50	
11/01/2026	115,000	4.875%	125,162.50	240,162.50	365,325.00
05/01/2027			122,359.38	122,359.38	
11/01/2027	120,000	4.875%	122,359.38	242,359.38	364,718.76
05/01/2028			119,434.38	119,434.38	
11/01/2028	125,000	5.375%	119,434.38	244,434.38	363,868.76
05/01/2029			116,075.00	116,075.00	
11/01/2029	135,000	5.375%	116,075.00	251,075.00	367,150.00
05/01/2030			112,446.88	112,446.88	
11/01/2030	140,000	5.375%	112,446.88	252,446.88	364,893.76
05/01/2031			108,684.38	108,684.38	
11/01/2031	150,000	5.375%	108,684.38	258,684.38	367,368.76
05/01/2032			104,653.13	104,653.13	
11/01/2032	155,000	5.375%	104,653.13	259,653.13	364,306.26
05/01/2033			100,487.50	100,487.50	
11/01/2033	165,000	5.375%	100,487.50	265,487.50	365,975.00
05/01/2034			96,053.13	96,053.13	
11/01/2034	175,000	5.375%	96,053.13	271,053.13	367,106.26
05/01/2035			91,350.00	91,350.00	
11/01/2035	185,000	5.375%	91,350.00	276,350.00	367,700.00
05/01/2036			86,378.13	86,378.13	
11/01/2036	190,000	5.375%	86,378.13	276,378.13	362,756.26
05/01/2037			81,271.88	81,271.88	
11/01/2037	205,000	5.375%	81,271.88	286,271.88	367,543.76
05/01/2038			75,762.50	75,762.50	
11/01/2038	215,000	5.500%	75,762.50	290,762.50	366,525.00
05/01/2039			69,850.00	69,850.00	
11/01/2039	225,000	5.500%	69,850.00	294,850.00	364,700.00
05/01/2040			63,662.50	63,662.50	
11/01/2040	240,000	5.500%	63,662.50	303,662.50	367,325.00
05/01/2041			57,062.50	57,062.50	
11/01/2041	250,000	5.500%	57,062.50	307,062.50	364,125.00
05/01/2042			50,187.50	50,187.50	
11/01/2042	265,000	5.500%	50,187.50	315,187.50	365,375.00
05/01/2043			42,900.00	42,900.00	
11/01/2043	280,000	5.500%	42,900.00	322,900.00	365,800.00
05/01/2044			35,200.00	35,200.00	
11/01/2044	295,000	5.500%	35,200.00	330,200.00	365,400.00
05/01/2045			27,087.50	27,087.50	
11/01/2045	310,000	5.500%	27,087.50	337,087.50	364,175.00

## BOND DEBT SERVICE

\$5,370,000

Highland Meadows II Community Development District  
 (City of Davenport, Polk County, Florida)  
 Special Assessment Bonds, Series 2017  
 (Assessment Area Five Project)

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
05/01/2046			18,562.50	18,562.50	
11/01/2046	330,000	5.500%	18,562.50	348,562.50	367,125.00
05/01/2047			9,487.50	9,487.50	
11/01/2047	345,000	5.500%	9,487.50	354,487.50	363,975.00
	5,370,000		5,763,875.36	11,133,875.36	11,133,875.36

\$5,370,000  
 Highland Meadows II Community Development District  
 (City of Davenport, Polk County, Florida)  
 Special Assessment Bonds, Series 2017  
 (Assessment Area Five Project)  
 Acquisition & Construction Fund

ARBITRAGE REBATE CALCULATION  
 DETAIL REPORT

DATE	DESCRIPTION	RECEIPTS (PAYMENTS)	FUTURE VALUE @ BOND YIELD OF (5.437341%)
03/29/17	Beg Bal	-4,777,122.43	-6,246,838.30
03/29/17		311,848.43	407,790.83
04/19/17		232.00	302.47
04/19/17		3,000.00	3,911.30
04/25/17		4,419.99	5,757.48
04/25/17		10,787.50	14,051.80
04/25/17		3,000.00	3,907.80
04/25/17		175,230.44	228,255.24
05/02/17		147,224.72	191,575.03
05/02/17		2,687.50	3,497.09
05/02/17		400.00	520.50
05/10/17		3,000.00	3,899.08
05/10/17		426,189.68	553,915.29
05/10/17		526.37	684.12
05/10/17		65,644.00	85,316.98
05/10/17		181,467.35	235,851.65
05/10/17		1,768.77	2,298.86
05/16/17		697.50	905.72
05/16/17		16,650.00	21,620.53
05/16/17		20,836.00	27,056.18
05/24/17		3,000.00	3,890.95
05/24/17		29,000.00	37,612.51
06/05/17		-1,591.67	-2,060.99
06/05/17		-66.16	-85.67
06/05/17		-97.19	-125.85
06/06/17		11,945.25	15,465.11
06/06/17		3,000.00	3,884.00
06/08/17		-152,306.24	-197,126.94
06/15/17		17,960.12	23,221.19
06/15/17		215,512.62	278,642.89
06/15/17		55,341.32	71,552.49
06/21/17		3,000.00	3,875.33
06/21/17		128,376.00	165,832.94
06/21/17		136,709.44	176,597.87
06/30/17		384.00	495.38
06/30/17		2,062.82	2,661.13
06/30/17		6,405.00	8,262.73
07/05/17		-0.01	-0.01
07/06/17		28,666.00	36,947.35
07/06/17		3,000.00	3,866.67
07/07/17		-165,462.37	-213,231.17
07/13/17		-1,033.28	-1,330.40
07/24/17		588,728.96	756,774.74
07/26/17		3,000.00	3,855.17
07/27/17		90.00	115.64
07/28/17		81,720.00	104,983.42
07/28/17		1,548.00	1,988.67

\$5,370,000  
Highland Meadows II Community Development District  
(City of Davenport, Polk County, Florida)  
Special Assessment Bonds, Series 2017  
(Assessment Area Five Project)  
Acquisition & Construction Fund

ARBITRAGE REBATE CALCULATION  
DETAIL REPORT

DATE	DESCRIPTION	RECEIPTS (PAYMENTS)	FUTURE VALUE @ BOND YIELD OF (5.437341%)
07/28/17		5,568.14	7,153.24
07/28/17		67,500.17	86,715.60
07/31/17		3,455.00	4,437.22
07/31/17		4,081.95	5,242.41
07/31/17		35,993.08	46,225.53
07/31/17		11,002.00	14,129.75
07/31/17		3,000.00	3,852.87
08/09/17		372,577.44	477,855.95
08/10/17		-1,591.66	-2,041.11
08/18/17		3,000.00	3,842.55
08/31/17		-78,211.30	-99,997.89
09/07/17		56,614.51	72,309.62
09/07/17		3,000.00	3,831.68
09/07/17		2,093.40	2,673.75
09/07/17		4,750.00	6,066.83
09/07/17		96.00	122.61
09/07/17		12,637.00	16,140.33
09/08/17		-89,162.31	-113,863.60
09/13/17		94,026.43	119,985.83
09/13/17		100,885.16	128,738.16
09/13/17		4,532.00	5,783.22
09/17/17		-217,903.27	-277,897.65
09/19/17		3,000.00	3,824.84
09/19/17		132,728.39	169,221.49
09/27/17		762,038.36	970,399.97
09/27/17		185,486.20	236,203.07
10/06/17		3,000.00	3,815.16
10/10/17		15,640.19	19,878.09
10/10/17		23,000.00	29,232.13
10/10/17		-40,921.48	-52,009.65
10/12/17		-77,742.61	-98,778.47
10/13/17		46,000.00	58,438.12
10/17/17		3,000.00	3,808.91
10/24/17		-24,978.88	-31,681.04
10/26/17		381,605.92	483,851.62
10/30/17		4,000.00	5,068.72
10/30/17		16,998.00	21,539.52
10/30/17		152,450.31	193,181.94
11/08/17		3,000.00	3,797.01
11/17/17		75.00	94.80
11/17/17		9,600.00	12,134.15
11/21/17		-7,604.22	-9,605.81
11/21/17		-9,925.77	-12,538.43
11/30/17		3,000.00	3,784.58
11/30/17		36,000.00	45,414.98
12/06/17		3,000.00	3,781.20
12/06/17		5,560.00	7,007.82

\$5,370,000  
 Highland Meadows II Community Development District  
 (City of Davenport, Polk County, Florida)  
 Special Assessment Bonds, Series 2017  
 (Assessment Area Five Project)  
 Acquisition & Construction Fund

ARBITRAGE REBATE CALCULATION  
 DETAIL REPORT

DATE	DESCRIPTION	RECEIPTS (PAYMENTS)	FUTURE VALUE @ BOND YIELD OF (5.437341%)
12/13/17		41,532.52	52,293.00
12/13/17		3,335.00	4,199.05
12/18/17		23,795.25	29,937.95
12/21/17		3,000.00	3,772.76
12/21/17		2,200.58	2,767.42
12/21/17		103,700.00	130,411.63
01/03/18		7,472.77	9,380.86
01/03/18		3,000.00	3,766.02
01/03/18		23,629.00	29,662.40
01/10/18		900.00	1,128.63
01/18/18		3,000.00	3,757.61
01/19/18		143,752.55	180,028.39
02/02/18		150.00	187.49
02/02/18		21,191.59	26,487.91
05/24/19		4,282.27	4,988.97
03/29/22	MMkt Bal	5.51	5.51
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03/29/22	TOTALS:	8,280.62	-105,208.04
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ISSUE DATE:	03/29/17	REBATABLE ARBITRAGE:	-105,208.04
COMP DATE:	03/29/22	NET INCOME:	8,280.62
BOND YIELD:	5.437341%	TAX INV YIELD:	0.495284%

\$5,370,000  
 Highland Meadows II Community Development District  
 (City of Davenport, Polk County, Florida)  
 Special Assessment Bonds, Series 2017  
 (Assessment Area Five Project)  
 Debt Service Reserve Fund

ARBITRAGE REBATE CALCULATION  
 DETAIL REPORT

DATE	DESCRIPTION	RECEIPTS (PAYMENTS)	FUTURE VALUE @ BOND YIELD OF (5.437341%)
03/29/17	Beg Bal	-183,850.00	-240,412.77
11/01/17		376.34	476.82
08/01/18		1,564.38	1,903.89
11/01/18		30,356.73	36,452.70
02/01/19		7,344.89	8,702.33
05/01/19		1,123.61	1,313.53
08/01/19		1,212.25	1,398.28
11/01/19		865.23	984.71
12/24/19		646.88	730.41
05/01/20		985.13	1,091.49
11/02/20		63.40	68.38
05/03/21		555.07	582.70
11/01/21		4.39	4.49
02/01/22		137.50	138.69
03/29/22	MMkt Bal	144,960.58	144,960.58
03/29/22	MMkt Acc	0.69	0.69
-----			
03/29/22	TOTALS:	6,347.07	-41,603.08
-----			

ISSUE DATE:	03/29/17	REBATABLE ARBITRAGE:	-41,603.08
COMP DATE:	03/29/22	NET INCOME:	6,347.07
BOND YIELD:	5.437341%	TAX INV YIELD:	0.805749%



\$5,370,000  
 Highland Meadows II Community Development District  
 (City of Davenport, Polk County, Florida)  
 Special Assessment Bonds, Series 2017  
 (Assessment Area Five Project)  
 Capitalized Interest Fund

ARBITRAGE REBATE CALCULATION  
 DETAIL REPORT

DATE	DESCRIPTION	RECEIPTS (PAYMENTS)	FUTURE VALUE @ BOND YIELD OF (5.437341%)
03/29/17	Beg Bal	-167,468.96	-218,991.98
11/01/17		165,823.13	210,096.40
11/27/17		1,451.67	1,832.14
02/01/18		454.69	568.41
05/01/18		258.92	319.37
08/01/18		0.52	0.63
-----			
03/29/22	TOTALS:	519.97	-6,175.03
-----			

ISSUE DATE:	03/29/17	REBATABLE ARBITRAGE:	-6,175.03
COMP DATE:	03/29/22	NET INCOME:	519.97
BOND YIELD:	5.437341%	TAX INV YIELD:	0.525269%

\$5,370,000  
 Highland Meadows II Community Development District  
 (City of Davenport, Polk County, Florida)  
 Special Assessment Bonds, Series 2017  
 (Assessment Area Five Project)  
 Cost of Issuance Fund

ARBITRAGE REBATE CALCULATION  
 DETAIL REPORT

DATE	DESCRIPTION	RECEIPTS (PAYMENTS)	FUTURE VALUE @ BOND YIELD OF (5.437341%)
03/29/17	Beg Bal	-97,984.21	-128,129.75
03/29/17		3,327.14	4,350.76
03/29/17		25,286.25	33,065.75
03/29/17		15,304.83	20,013.47
03/29/17		31,275.10	40,897.11
03/29/17		17,056.96	22,304.66
03/30/17		3,260.59	4,263.10
04/06/17		831.78	1,086.55
10/03/17		1,645.83	2,093.97
-----			
03/29/22	TOTALS:	4.27	-54.40
-----			

ISSUE DATE:	03/29/17	REBATABLE ARBITRAGE:	-54.40
COMP DATE:	03/29/22	NET INCOME:	4.27
BOND YIELD:	5.437341%	TAX INV YIELD:	0.494039%

\$5,370,000  
 Highland Meadows II Community Development District  
 (City of Davenport, Polk County, Florida)  
 Special Assessment Bonds, Series 2017  
 (Assessment Area Five Project)  
 Rebate Computation Credits

ARBITRAGE REBATE CALCULATION  
 DETAIL REPORT

DATE	DESCRIPTION	RECEIPTS (PAYMENTS)	FUTURE VALUE @ BOND YIELD OF (5.437341%)
03/29/18		-1,700.00	-2,106.90
03/29/19		-1,730.00	-2,032.09
03/29/20		-1,760.00	-1,959.34
03/29/21		-1,780.00	-1,878.10
03/29/22		-1,830.00	-1,830.00
-----			
03/29/22	TOTALS:	-8,800.00	-9,806.43
-----			

ISSUE DATE: 03/29/17    REBATABLE ARBITRAGE: -9,806.43  
 COMP DATE: 03/29/22  
 BOND YIELD: 5.437341%

# SECTION B

# **REBATE REPORT**

**\$2,700,000**

**Highland Meadows II  
Community Development District  
(City of Davenport, Polk County, Florida)**

**Special Assessment Bonds, Series 2017  
(Assessment Area Six Project)**

**Dated: March 29, 2017  
Delivered: March 29, 2017**

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**Rebate Report to the Computation Date  
March 29, 2022  
Reflecting Activity To  
March 29, 2022**



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**AMTEC**

## TABLE OF CONTENTS

AMTEC Opinion	3
Summary of Rebate Computations	4
Summary of Computational Information and Definitions	5
Methodology	7
Sources and Uses	8
Proof of Arbitrage Yield	9
Bond Debt Service	11
Arbitrage Rebate Calculation Detail Report – Acquisition & Construction Fund	13
Arbitrage Rebate Calculation Detail Report – Debt Service Reserve Fund	16
Arbitrage Rebate Calculation Detail Report – Capitalized Interest Fund	17
Arbitrage Rebate Calculation Detail Report – Cost of Issuance Fund	18
Arbitrage Rebate Calculation Detail Report – Rebate Computation Credits	19



# AMTEC

American Municipal Tax-Exempt Compliance

90 Avon Meadow Lane  
Avon, CT 06001  
(T) 860-321-7521  
(F) 860-321-7581

[www.amteccorp.com](http://www.amteccorp.com)

April 18, 2022

Highland Meadows II Community Development District  
c/o Ms. Indhira Araujo  
District Accountant  
Governmental Management Services-CF, LLC  
6200 Lee Vista Boulevard, Suite 300  
Orlando, FL 32822

Re: \$2,700,000 Highland Meadows II Community Development District (City of Davenport, Polk County, Florida), Special Assessment Bonds, Series 2017 (Assessment Area Six Project)

Dear Ms. Araujo:

AMTEC has prepared certain computations relating to the above referenced bond issue (the "Bonds") at the request of the Highland Meadows II Community Development District (the "District")

The scope of our engagement consisted of preparing the computations shown in the attached schedules to determine the Rebatale Arbitrage as described in Section 103 of the Internal Revenue Code of 1954, Section 148(f) of the Internal Revenue Code of 1986, as amended (the "Code"), and all applicable Regulations issued thereunder. The methodology used is consistent with current tax law and regulations and may be relied upon in determining the rebate liability. Certain computational methods used in the preparation of the schedules are described in the Summary of Computational Information and Definitions.

Our engagement was limited to the computation of Rebatale Arbitrage based upon the information furnished to us by the District. In accordance with the terms of our engagement, we did not audit the information provided to us, and we express no opinion as to the completeness, accuracy or suitability of such information for purposes of calculating the Rebatale Arbitrage.

We have scheduled the next Report as of March 31, 2023. Thank you and should you have any questions, please do not hesitate to contact us.

Very truly yours,

Michael J. Scarfo  
Senior Vice President

Trong M. Tran  
Analyst

## SUMMARY OF REBATE COMPUTATIONS

Our computations, contained in the attached schedules, are summarized as follows:

For the March 29, 2022 Computation Date  
Reflecting Activity from March 29, 2017 through March 29, 2022

Fund Description	Taxable Inv Yield	Net Income	Rebatable Arbitrage
Acquisition & Construction Fund	0.498627%	4,637.88	(58,471.57)
Debt Service Reserve Fund	0.815320%	2,915.24	(18,940.78)
Capitalized Interest Fund	0.525830%	262.12	(3,109.07)
Cost of Issuance Fund	0.494749%	2.15	(27.35)
<b>Totals</b>	<b>0.583551%</b>	<b>\$7,817.39</b>	<b>\$(80,548.77)</b>
<b>Bond Yield</b>	<b>5.437341%</b>		
Rebate Computation Credits			(9,806.43)
<b>Net Rebatable Arbitrage</b>			<b>\$(90,355.20)</b>

**Based upon our computations, no rebate liability exists.**



# SUMMARY OF COMPUTATIONAL INFORMATION AND DEFINITIONS

## COMPUTATIONAL INFORMATION

1. For purposes of computing Rebatale Arbitrage, investment activity is reflected from March 29, 2017, the date of the closing, to March 29, 2022, the Computation Date. All nonpurpose payments and receipts are future valued to the Computation Date of March 29, 2022.
2. Computations of yield are based on a 360-day year and semiannual compounding on the last day of each compounding interval. Compounding intervals end on a day in the calendar year corresponding to Bond maturity dates or six months prior.
3. For investment cash flow, debt service and yield computation purposes, all payments and receipts are assumed to be paid or received respectively, as shown on the attached schedules.
4. Purchase prices on investments are assumed to be at fair market value, representing an arm's length transaction.
5. During the period between March 29, 2017 and March 29, 2022, the District made periodic payments into the Debt Service Fund that were used, along with the interest earned, to provide the required debt service payments.

Under Section 148(f)(4)(A), the rebate requirement does not apply to amounts in certain bona fide debt service funds. The Regulations define a bona fide debt service fund as one that is used primarily to achieve a proper matching of revenues with principal and interest payments within each bond year. The fund must be depleted at least once each bond year, except for a reasonable carryover amount not to exceed the greater of the earnings on the fund for the immediately preceding bond year or 1/12<sup>th</sup> of the principal and interest payments on the issue for the immediately preceding bond year.

We have reviewed the Debt Service Fund and have determined that the funds deposited have functioned as a bona fide debt service fund and are not subject to the rebate requirement.

## DEFINITIONS

### 6. Computation Date

March 29, 2022.

### 7. Computation Period

The period beginning on March 29, 2017, the date of the closing, and ending on March 29, 2022, the Computation Date.

### 8. Bond Year

Each one-year period (or shorter period from the date of issue) that ends at the close of business on the day in the calendar year that is selected by the Issuer. If no day is selected by the Issuer before the earlier of the final maturity date of the issue or the date that is five years after the date of issue, each bond year ends at the close of business on the anniversary date of the issuance.

## 9. Bond Yield

The discount rate that, when used in computing the present value of all the unconditionally payable payments of principal and interest with respect to the Bonds, produces an amount equal to the present value of the issue price of the Bonds. Present value is computed as of the date of issue of the Bonds.

## 10. Taxable Investment Yield

The discount rate that, when used in computing the present value of all receipts of principal and interest to be received on an investment during the Computation Period, produces an amount equal to the fair market value of the investment at the time it became a nonpurpose investment.

## 11. Issue Price

The price determined on the basis of the initial offering price at which price a substantial amount of the Bonds was sold.

## 12. Rebatable Arbitrage

The Code defines the required rebate as the excess of the amount earned on all nonpurpose investments over the amount that would have been earned if such nonpurpose investments were invested at the Bond Yield, plus any income attributable to the excess. Accordingly, the Regulations require that this amount be computed as the excess of the future value of all the nonpurpose receipts over the future value of all the nonpurpose payments. The future value is computed as of the Computation Date using the Bond Yield.

## 13. Funds and Accounts

The Funds and Accounts activity used in the compilation of this Report was received from the District and US Bank, Trustee, as follows:

<b>Fund / Account</b>	<b>Account Number</b>
Acquisition & Construction	248990001
Cost of Issuance	248990006
Capitalized Interest Fund	248990003
Debt Service Reserve	248990005

# **METHODOLOGY**

## **Bond Yield**

The methodology used to calculate the bond yield was to determine the discount rate that produces the present value of all payments of principal and interest through the maturity date of the Bonds.

## **Investment Yield and Rebate Amount**

The methodology used to calculate the Rebateable Arbitrage, as of March 29, 2022, was to calculate the future value of the disbursements from all funds, subject to rebate, and the value of the remaining bond proceeds, at the yield on the Bonds, to March 29, 2022. This figure was then compared to the future value of the deposit of bond proceeds into the various investment accounts at the same yield. The difference between the future values of the two cash flows, on March 29, 2022, is the Rebateable Arbitrage.

**\$2,700,000**  
**Highland Meadows II Community Development District**  
**(City of Davenport, Polk County, Florida)**  
**Special Assessment Bonds, Series 2017**  
**(Assessment Area Six Project)**  
**Delivered: March 29, 2017**

<b>Sources of Funds</b>	
-------------------------	--

<b>Par Amount</b>	<b>\$2,700,000.00</b>
<b>Net Original Issue Discount</b>	<b>-12,764.70</b>
<b>Total</b>	<b>\$2,687,235.30</b>

<b>Uses of Funds</b>	
----------------------	--

<b>Acquisition &amp; Construction Fund</b>	<b>\$2,401,290.07</b>
<b>Debt Service Reserve Fund</b>	<b>93,112.50</b>
<b>Capitalized Interest Fund</b>	<b>84,166.94</b>
<b>Cost of Issuance Fund</b>	<b>49,265.79</b>
<b>Underwriter's Discount</b>	<b>59,400.00</b>
<b>Total</b>	<b>\$2,687,235.30</b>

## PROOF OF ARBITRAGE YIELD

Highland Meadows II Community Development District  
 (City of Davenport, Polk County, Florida)  
 \$5,370,000 Special Assessment Bonds, Series 2017  
 (Assessment Area Five Project)  
 \$2,700,000 Special Assessment Bonds, Series 2017  
 (Assessment Area Six Project)

Date	Debt Service	Total	Present Value to 03/29/2017 @ 5.4373408424%
11/01/2017	251,635.90	251,635.90	243,810.39
05/01/2018	213,653.13	213,653.13	201,529.89
11/01/2018	333,653.13	333,653.13	306,391.02
05/01/2019	211,103.13	211,103.13	188,723.56
11/01/2019	341,103.13	341,103.13	296,870.99
05/01/2020	208,340.63	208,340.63	176,525.17
11/01/2020	343,340.63	343,340.63	283,209.93
05/01/2021	205,471.88	205,471.88	165,000.89
11/01/2021	340,471.88	340,471.88	266,174.07
05/01/2022	202,603.13	202,603.13	154,198.89
11/01/2022	347,603.13	347,603.13	257,554.65
05/01/2023	199,521.88	199,521.88	143,921.89
11/01/2023	349,521.88	349,521.88	245,449.02
05/01/2024	195,865.63	195,865.63	133,904.69
11/01/2024	355,865.63	355,865.63	236,850.44
05/01/2025	191,965.63	191,965.63	124,383.35
11/01/2025	356,965.63	356,965.63	225,172.72
05/01/2026	187,943.75	187,943.75	115,416.49
11/01/2026	362,943.75	362,943.75	216,985.11
05/01/2027	183,678.13	183,678.13	106,905.16
11/01/2027	363,678.13	363,678.13	206,067.27
05/01/2028	179,290.63	179,290.63	98,900.85
11/01/2028	369,290.63	369,290.63	198,317.63
05/01/2029	174,184.38	174,184.38	91,065.29
11/01/2029	374,184.38	374,184.38	190,449.54
05/01/2030	168,809.38	168,809.38	83,645.28
11/01/2030	378,809.38	378,809.38	182,732.67
05/01/2031	163,165.63	163,165.63	76,625.76
11/01/2031	388,165.63	388,165.63	177,465.44
05/01/2032	157,118.76	157,118.76	69,931.91
11/01/2032	392,118.76	392,118.76	169,908.67
05/01/2033	150,803.13	150,803.13	63,614.91
11/01/2033	400,803.13	400,803.13	164,600.16
05/01/2034	144,084.38	144,084.38	57,605.86
11/01/2034	404,084.38	404,084.38	157,279.61
05/01/2035	137,096.88	137,096.88	51,949.16
11/01/2035	412,096.88	412,096.88	152,020.07
05/01/2036	129,706.26	129,706.26	46,581.46
11/01/2036	414,706.26	414,706.26	144,991.79
05/01/2037	122,046.88	122,046.88	41,541.30
11/01/2037	427,046.88	427,046.88	141,507.54
05/01/2038	113,850.00	113,850.00	36,727.19
11/01/2038	433,850.00	433,850.00	136,252.62
05/01/2039	105,050.00	105,050.00	32,118.25
11/01/2039	445,050.00	445,050.00	132,469.31
05/01/2040	95,700.00	95,700.00	27,731.22
11/01/2040	455,700.00	455,700.00	128,554.34
05/01/2041	85,800.00	85,800.00	23,563.81
11/01/2041	460,800.00	460,800.00	123,203.03
05/01/2042	75,487.50	75,487.50	19,648.73
11/01/2042	475,487.50	475,487.50	120,489.51
05/01/2043	64,487.50	64,487.50	15,908.76
11/01/2043	484,487.50	484,487.50	116,357.38
05/01/2044	52,937.50	52,937.50	12,377.29
11/01/2044	497,937.50	497,937.50	113,341.10
05/01/2045	40,700.00	40,700.00	9,018.98
11/01/2045	505,700.00	505,700.00	109,095.48

PROOF OF ARBITRAGE YIELD

Highland Meadows II Community Development District  
 (City of Davenport, Polk County, Florida)  
 \$5,370,000 Special Assessment Bonds, Series 2017  
 (Assessment Area Five Project)  
 \$2,700,000 Special Assessment Bonds, Series 2017  
 (Assessment Area Six Project)

Date	Debt Service	Total	Present Value to 03/29/2017 @ 5.4373408424%
05/01/2046	27,912.50	27,912.50	5,862.23
11/01/2046	522,912.50	522,912.50	106,916.33
05/01/2047	14,300.00	14,300.00	2,846.44
11/01/2047	534,300.00	534,300.00	103,538.39
	16,726,992.36	16,726,992.36	8,031,800.90

Proceeds Summary

Delivery date	03/29/2017
Par Value	8,070,000.00
Premium (Discount)	-38,199.10
Target for yield calculation	8,031,800.90

## BOND DEBT SERVICE

\$2,700,000  
 Highland Meadows II Community Development District  
 (City of Davenport, Polk County, Florida)  
 Special Assessment Bonds, Series 2017  
 (Assessment Area Six Project)

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
03/29/2017					
11/01/2017			84,166.94	84,166.94	84,166.94
05/01/2018			71,462.50	71,462.50	
11/01/2018	40,000	4.250%	71,462.50	111,462.50	182,925.00
05/01/2019			70,612.50	70,612.50	
11/01/2019	45,000	4.250%	70,612.50	115,612.50	186,225.00
05/01/2020			69,656.25	69,656.25	
11/01/2020	45,000	4.250%	69,656.25	114,656.25	184,312.50
05/01/2021			68,700.00	68,700.00	
11/01/2021	45,000	4.250%	68,700.00	113,700.00	182,400.00
05/01/2022			67,743.75	67,743.75	
11/01/2022	50,000	4.250%	67,743.75	117,743.75	185,487.50
05/01/2023			66,681.25	66,681.25	
11/01/2023	50,000	4.875%	66,681.25	116,681.25	183,362.50
05/01/2024			65,462.50	65,462.50	
11/01/2024	55,000	4.875%	65,462.50	120,462.50	185,925.00
05/01/2025			64,121.88	64,121.88	
11/01/2025	55,000	4.875%	64,121.88	119,121.88	183,243.76
05/01/2026			62,781.25	62,781.25	
11/01/2026	60,000	4.875%	62,781.25	122,781.25	185,562.50
05/01/2027			61,318.75	61,318.75	
11/01/2027	60,000	4.875%	61,318.75	121,318.75	182,637.50
05/01/2028			59,856.25	59,856.25	
11/01/2028	65,000	5.375%	59,856.25	124,856.25	184,712.50
05/01/2029			58,109.38	58,109.38	
11/01/2029	65,000	5.375%	58,109.38	123,109.38	181,218.76
05/01/2030			56,362.50	56,362.50	
11/01/2030	70,000	5.375%	56,362.50	126,362.50	182,725.00
05/01/2031			54,481.25	54,481.25	
11/01/2031	75,000	5.375%	54,481.25	129,481.25	183,962.50
05/01/2032			52,465.63	52,465.63	
11/01/2032	80,000	5.375%	52,465.63	132,465.63	184,931.26
05/01/2033			50,315.63	50,315.63	
11/01/2033	85,000	5.375%	50,315.63	135,315.63	185,631.26
05/01/2034			48,031.25	48,031.25	
11/01/2034	85,000	5.375%	48,031.25	133,031.25	181,062.50
05/01/2035			45,746.88	45,746.88	
11/01/2035	90,000	5.375%	45,746.88	135,746.88	181,493.76
05/01/2036			43,328.13	43,328.13	
11/01/2036	95,000	5.375%	43,328.13	138,328.13	181,656.26
05/01/2037			40,775.00	40,775.00	
11/01/2037	100,000	5.375%	40,775.00	140,775.00	181,550.00
05/01/2038			38,087.50	38,087.50	
11/01/2038	105,000	5.500%	38,087.50	143,087.50	181,175.00
05/01/2039			35,200.00	35,200.00	
11/01/2039	115,000	5.500%	35,200.00	150,200.00	185,400.00
05/01/2040			32,037.50	32,037.50	
11/01/2040	120,000	5.500%	32,037.50	152,037.50	184,075.00
05/01/2041			28,737.50	28,737.50	
11/01/2041	125,000	5.500%	28,737.50	153,737.50	182,475.00
05/01/2042			25,300.00	25,300.00	
11/01/2042	135,000	5.500%	25,300.00	160,300.00	185,600.00
05/01/2043			21,587.50	21,587.50	
11/01/2043	140,000	5.500%	21,587.50	161,587.50	183,175.00
05/01/2044			17,737.50	17,737.50	
11/01/2044	150,000	5.500%	17,737.50	167,737.50	185,475.00
05/01/2045			13,612.50	13,612.50	
11/01/2045	155,000	5.500%	13,612.50	168,612.50	182,225.00

## BOND DEBT SERVICE

\$2,700,000  
 Highland Meadows II Community Development District  
 (City of Davenport, Polk County, Florida)  
 Special Assessment Bonds, Series 2017  
 (Assessment Area Six Project)

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
05/01/2046			9,350.00	9,350.00	
11/01/2046	165,000	5.500%	9,350.00	174,350.00	183,700.00
05/01/2047			4,812.50	4,812.50	
11/01/2047	175,000	5.500%	4,812.50	179,812.50	184,625.00
	2,700,000		2,893,117.00	5,593,117.00	5,593,117.00



\$2,700,000  
 Highland Meadows II Community Development District  
 (City of Davenport, Polk County, Florida)  
 Special Assessment Bonds, Series 2017  
 (Assessment Area Six Project)  
 Acquisition & Construction Fund

ARBITRAGE REBATE CALCULATION  
 DETAIL REPORT

DATE	DESCRIPTION	RECEIPTS (PAYMENTS)	FUTURE VALUE @ BOND YIELD OF (5.437341%)
03/29/17	Beg Bal	-2,401,290.07	-3,140,064.13
03/30/17		149,831.03	195,898.42
04/19/17		6,000.00	7,822.59
04/19/17		232.00	302.47
04/25/17		2,190.00	2,852.69
04/25/17		3,000.00	3,907.80
04/25/17		85,566.56	111,459.03
05/03/17		67,949.87	88,406.07
05/03/17		1,290.00	1,678.35
05/03/17		400.00	520.42
05/11/17		3,000.00	3,898.49
05/11/17		598.09	777.22
05/11/17		758.05	985.08
05/11/17		29,724.34	38,626.73
05/11/17		511.88	665.19
05/11/17		20,727.00	26,934.70
05/11/17		15,295.71	19,876.75
05/16/17		7,866.00	10,214.24
05/24/17		3,000.00	3,890.95
06/05/17		1,591.67	2,060.99
06/05/17		66.16	85.67
06/05/17		97.19	125.85
06/06/17		765.00	990.42
06/06/17		3,000.00	3,884.00
06/22/17		43,949.00	56,763.77
06/22/17		5,750.24	7,426.91
06/22/17		99,011.07	127,880.99
06/22/17		23,267.98	30,052.52
06/22/17		29,928.46	38,655.08
06/22/17		3,000.00	3,874.75
06/30/17		625.00	806.28
06/30/17		2,062.81	2,661.12
07/06/17		19,834.00	25,563.86
07/06/17		4,517.00	5,821.92
07/06/17		3,000.00	3,866.67
07/06/17		7,320.00	9,434.68
07/20/17		78,785.62	101,334.44
07/27/17		3,000.00	3,854.59
07/28/17		1,674.00	2,150.54
07/28/17		54,840.54	70,452.12
07/31/17		1,155.00	1,483.35
07/31/17		3,000.00	3,852.87
08/08/17		41,620.18	53,388.67
08/08/17		11,720.86	15,035.04
08/08/17		19,573.54	25,108.14
08/09/17		88,972.59	114,113.41
08/09/17		9,234.34	11,843.67

\$2,700,000  
 Highland Meadows II Community Development District  
 (City of Davenport, Polk County, Florida)  
 Special Assessment Bonds, Series 2017  
 (Assessment Area Six Project)  
 Acquisition & Construction Fund

ARBITRAGE REBATE CALCULATION  
 DETAIL REPORT

DATE	DESCRIPTION	RECEIPTS (PAYMENTS)	FUTURE VALUE @ BOND YIELD OF (5.437341%)
08/10/17		289,921.63	371,788.84
08/18/17		3,000.00	3,842.55
08/31/17		78,211.30	99,997.89
09/07/17		26,129.77	33,373.67
09/07/17		1,691.60	2,160.56
09/07/17		600.00	766.34
09/07/17		2,913.00	3,720.56
09/07/17		10,295.00	13,149.06
09/07/17		3,000.00	3,831.68
09/13/17		27,670.00	35,309.30
09/13/17		35,342.95	45,100.65
09/13/17		2,038.42	2,601.20
09/13/17		1,626.40	2,075.43
09/13/17		12,360.00	15,772.43
09/13/17		284,764.82	363,384.45
09/20/17		47,832.28	60,974.47
09/20/17		3,000.00	3,824.27
09/21/17		-128,096.96	-163,268.00
10/06/17		3,000.00	3,815.16
10/10/17		40,921.48	52,009.65
10/12/17		1,270.00	1,613.64
10/13/17		416,333.65	528,907.78
10/17/17		8,400.00	10,664.95
10/17/17		3,000.00	3,808.91
10/30/17		1,880.00	2,382.30
10/30/17		23,000.00	29,145.13
11/08/17		23,000.00	29,110.41
11/08/17		13,512.00	17,101.73
11/08/17		3,000.00	3,797.01
11/20/17		1,360.00	1,718.24
11/20/17		800.00	1,010.73
11/20/17		5,400.00	6,822.41
11/21/17		7,604.22	9,605.81
11/21/17		-34,930.98	-44,125.53
11/30/17		3,000.00	3,784.58
12/06/17		9,257.10	11,667.65
12/06/17		49,438.44	62,312.20
12/06/17		3,000.00	3,781.20
12/06/17		5,560.00	7,007.82
12/13/17		2,875.00	3,619.87
12/21/17		3,000.00	3,772.76
12/21/17		1,952.58	2,455.54
12/21/17		2,711.03	3,409.35
01/04/18		2,176.36	2,731.66
01/04/18		3,000.00	3,765.46
01/10/18		5,026.66	6,303.58
01/19/18		3,000.00	3,757.05

\$2,700,000  
 Highland Meadows II Community Development District  
 (City of Davenport, Polk County, Florida)  
 Special Assessment Bonds, Series 2017  
 (Assessment Area Six Project)  
 Acquisition & Construction Fund

ARBITRAGE REBATE CALCULATION  
 DETAIL REPORT

DATE	DESCRIPTION	RECEIPTS (PAYMENTS)	FUTURE VALUE @ BOND YIELD OF (5.437341%)
01/19/18		59,757.14	74,836.80
01/19/18		70,772.62	88,632.03
01/08/19		2,242.99	2,666.65
05/08/20		4.67	5.17
-----			
03/29/22	TOTALS:	4,637.88	-58,471.57
-----			

ISSUE DATE:	03/29/17	REBATABLE ARBITRAGE:	-58,471.57
COMP DATE:	03/29/22	NET INCOME:	4,637.88
BOND YIELD:	5.437341%	TAX INV YIELD:	0.498627%

\$2,700,000  
 Highland Meadows II Community Development District  
 (City of Davenport, Polk County, Florida)  
 Special Assessment Bonds, Series 2017  
 (Assessment Area Six Project)  
 Debt Service Reserve Fund

ARBITRAGE REBATE CALCULATION  
 DETAIL REPORT

DATE	DESCRIPTION	RECEIPTS (PAYMENTS)	FUTURE VALUE @ BOND YIELD OF (5.437341%)
03/29/17	Beg Bal	-93,112.50	-121,759.23
04/02/18		6,623.52	8,205.21
08/01/18		275.98	335.87
11/01/18		19,961.11	23,969.52
02/01/19		347.79	412.07
05/01/19		5,146.62	6,016.55
11/01/19		1,062.21	1,208.89
05/01/20		421.01	466.46
11/02/20		27.38	29.53
05/03/21		220.62	231.60
11/01/21		1.88	1.92
02/01/22		137.50	138.69
03/29/22	MMkt Bal	61,801.83	61,801.83
03/29/22	MMkt Acc	0.29	0.29
-----			
03/29/22	TOTALS:	2,915.24	-18,940.78
-----			

ISSUE DATE:	03/29/17	REBATABLE ARBITRAGE:	-18,940.78
COMP DATE:	03/29/22	NET INCOME:	2,915.24
BOND YIELD:	5.437341%	TAX INV YIELD:	0.815320%

\$2,700,000  
 Highland Meadows II Community Development District  
 (City of Davenport, Polk County, Florida)  
 Special Assessment Bonds, Series 2017  
 (Assessment Area Six Project)  
 Capitalized Interest Fund

ARBITRAGE REBATE CALCULATION  
 DETAIL REPORT

DATE	DESCRIPTION	RECEIPTS (PAYMENTS)	FUTURE VALUE @ BOND YIELD OF (5.437341%)
03/29/17	Beg Bal	-84,166.94	-110,061.50
11/01/17		83,339.43	105,590.30
02/01/18		1,088.01	1,360.13
05/01/18		1.62	2.00
-----			
03/29/22	TOTALS:	262.12	-3,109.07
-----			

ISSUE DATE:	03/29/17	REBATABLE ARBITRAGE:	-3,109.07
COMP DATE:	03/29/22	NET INCOME:	262.12
BOND YIELD:	5.437341%	TAX INV YIELD:	0.525830%

\$2,700,000  
 Highland Meadows II Community Development District  
 (City of Davenport, Polk County, Florida)  
 Special Assessment Bonds, Series 2017  
 (Assessment Area Six Project)  
 Cost of Issuance Fund

ARBITRAGE REBATE CALCULATION  
 DETAIL REPORT

DATE	DESCRIPTION	RECEIPTS (PAYMENTS)	FUTURE VALUE @ BOND YIELD OF (5.437341%)
03/29/17	Beg Bal	-49,265.79	-64,422.76
03/29/17		1,672.86	2,187.53
03/29/17		12,713.75	16,625.23
03/29/17		7,695.17	10,062.64
03/29/17		15,724.90	20,562.78
03/29/17		8,576.12	11,214.62
03/30/17		1,639.41	2,143.47
04/06/17		418.22	546.32
10/03/17		827.51	1,052.83
-----			
03/29/22	TOTALS:	2.15	-27.35
-----			

ISSUE DATE:	03/29/17	REBATABLE ARBITRAGE:	-27.35
COMP DATE:	03/29/22	NET INCOME:	2.15
BOND YIELD:	5.437341%	TAX INV YIELD:	0.494749%

\$2,700,000  
 Highland Meadows II Community Development District  
 (City of Davenport, Polk County, Florida)  
 Special Assessment Bonds, Series 2017  
 (Assessment Area Six Project)  
 Rebate Computation Credits

ARBITRAGE REBATE CALCULATION  
 DETAIL REPORT

DATE	DESCRIPTION	RECEIPTS (PAYMENTS)	FUTURE VALUE @ BOND YIELD OF (5.437341%)
03/29/18		-1,700.00	-2,106.90
03/29/19		-1,730.00	-2,032.09
03/29/20		-1,760.00	-1,959.34
03/29/21		-1,780.00	-1,878.10
03/29/22		-1,830.00	-1,830.00
-----			
03/29/22	TOTALS:	-8,800.00	-9,806.43
-----			

ISSUE DATE: 03/29/17    REBATABLE ARBITRAGE: -9,806.43  
 COMP DATE: 03/29/22  
 BOND YIELD: 5.437341%

# SECTION VII



**TEMPORARY ACCESS AGREEMENT BY AND AMONG RIVERS EDGE COMMUNITY  
DEVELOPMENT DISTRICT, HOMEOWNER, AND POOL CONTRACTOR**

This Temporary Access Agreement (“Access Agreement”) is made and entered into this \_\_\_ day of \_\_\_\_\_ 2022 (“Effective Date”), by and between:

**HIGHLAND MEADOWS II COMMUNITY DEVELOPMENT DISTRICT**, a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, being situated in the City of Davenport, Florida, and whose mailing address is c/o District Manager, Governmental Management Services-Central Florida, LLC, 219 E. Livingston Street, Orlando, Florida 32801 (the “District”); and

**SHERYL TOLER**, an individual, who owns property at is 881 Woodlark Drive, Haines City, Florida 33844 (the “Homeowner”); and

\_\_\_\_\_, a \_\_\_\_\_, whose mailing address is \_\_\_\_\_ (“Pool Contractor”).

**WITNESSETH**

**WHEREAS**, the District was established pursuant to the Uniform Community Development District Act of 1980, Chapter 190, *Florida Statutes*, as amended (“Act”) and is validly existing under the Constitution and laws of the State of Florida; and

**WHEREAS**, the Plat entitled “Highland Meadows Phase 2B,” recorded in Plat Book 150, Pages 48 *et seq.* in the Official Records of Polk County, Florida (“Plat”), dedicates certain tracts of land to the District, including Tract E as identified on the Plat and as depicted in **Exhibit A** attached hereto (“Property”); and

**WHEREAS**, Homeowner owns a parcel of land located at 881 Woodlark Drive, Haines City, Florida 33844, otherwise identified as Lot 273, as identified on the Plat, located within the boundaries of the District and abutting the Property; and

**WHEREAS**, Homeowner has requested that the District grant themselves and the Pool Contractor temporary access over the Property, as identified in **Exhibit A**, attached hereto and incorporated herein by reference for the limited purpose of gaining access to Homeowner’s lot for the construction of a pool, and the District is agreeable to granting such temporary access to the Property, to the extent of its interest therein, on the terms and conditions set forth herein.

**NOW, THEREFORE**, in consideration of good and valuable consideration and the mutual covenants of the parties, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

**1. RECITALS.** The foregoing recitals are true and correct and by this reference are incorporated as a material part of this Access Agreement.

**2. GRANT OF ACCESS.** The District hereby grants to Homeowner and Pool Contractor temporary, non-exclusive access over and across the Property, to the extent of the District's interest therein, for the limited purpose of Homeowner's and Pool Contractor's access to Homeowner's lot to construct a pool, and subject to the terms and conditions herein:

- a. Homeowner and Pool Contractor shall coordinate with District staff regarding a specific access route through the Property ("Access Route"), and all use of the Property shall be confined to said Access Route.
- b. Homeowner and Pool Contractor agree and acknowledge that the District makes no representations or warranties that the Access Route or Property is sufficiently wide or suitable for the Homeowner's and Pool Contractor's needs. Regardless, Homeowner and Pool Contractor, jointly and severally, assume any and all risk and liability associated with any and all use, whether authorized or unauthorized, of the Property or other lands not encompassed within the scope of this Access Agreement.
- c. Homeowner and Pool Contractor acknowledge that improvements may be located on the Property or adjacent lands, and that Homeowner and Pool Contractor shall be jointly and severally responsible for any damages caused to any and all improvements and property as provided in Sections 5 and 6 herein. Said improvements may include, but are not limited to, landscaping, hardscaping, plantings, ground cover, roadways, driveways, sidewalks, parking areas, fences, walks, utility lines, stormwater facilities, drainage facilities and other structures. The grant of authority herein is limited to the agreed Access Route on the Property and no other lands.
- d. Homeowner shall ensure no lien attaches to the Property, any improvements located on said Property, or the District's other property arising out of work performed by, for, or on behalf of Homeowner and Pool Contractor.

**3. TERM.** Unless extended as hereinafter provided, this Access Agreement shall terminate upon the earlier of (i) such time as construction of the pool is complete, the District has completed all required inspections, all Damage (as defined herein) has been repaired, and any payments required from the Homeowner and/or Pool Contractor have been received, or (ii) notice of termination from the District to Homeowner and/or Pool Contractor. Homeowner and Pool Contractor may use the agreed Access Route on the Property until the termination of this Access Agreement. The provisions of Sections 4, 5, 6, 8, 9, and 13 shall survive the termination of this Access Agreement. Homeowner and Pool Contractor acknowledge that the permission granted herein is given as an accommodation and is revocable and terminable at any time, with or without cause, upon written notice to the Homeowner and/or Pool Contractor.

**4. INDEMNIFICATION.**

- a. Homeowner and Pool Contractor, jointly and severally, agree to indemnify, defend and hold the District harmless from and against any and all damages, losses or claims, including but not limited to legal fees and expenses, to the extent that such damages,

losses or claims are attributable to actions, omissions, or negligence in the use of the Property by Homeowner, Pool Contractor or their agents, employees or independent contractors.

b. Homeowner and Pool Contractor agree that nothing contained in this Access Agreement shall constitute or be construed as a waiver of the District's limitations on liability set forth in Section 768.28, *Florida Statutes*, and other law.

## **5. REPAIR OF DAMAGE.**

a. In the event that Homeowner, Pool Contractor, or their respective employees, agents, assignees, or contractors (or their subcontractors, employees or materialmen) alter or otherwise cause damage to the Property or any of the improvements located thereon, or alter or otherwise cause damage to the District's other property or any improvements located thereon, or alter or otherwise cause damage to any other person's property or improvements located thereon (together, the "Damage"), Homeowner and Pool Contractor, jointly and severally, agree to bear responsibility for the cost and expense of repairing said Damage to the District's satisfaction and returning the impacted property and/or improvements to their original or better condition, including, without limitation, repair and replacement of any landscaping with landscaping of the same quality and maturity, hardscaping, plantings, ground cover, roadways, driveways, sidewalks, parking areas, fences, walks, utility lines, stormwater facilities, pumping facilities, pumps and other structures.

b. Homeowner shall document through photographs and other appropriate documentation the condition of the Property prior to commencing use of the Access Route.

c. Homeowner and Pool Contractor shall, at their own joint and several expense, engage the District's landscaping contractor to repair any Damage to the Property and to restore the Property to its original or better condition within ten (10) days of completion of the pool construction ("Repair Period"). The District reserves the right to inspect and approve any repairs to the Property under this Agreement, and all repairs must be completed to the District's satisfaction in its reasonable discretion.

**6. DEPOSIT AND PAYMENT FOR DAMAGE.** Prior to either the Homeowner or the Pool Contractor exercising their rights under this Access Agreement, Homeowner shall pay a deposit of **Five Hundred Dollars (\$500) ("Deposit")** payable to the District, c/o its District Manager, Governmental Management Services – Central Florida, LLC, 219 East Livingston Street, Orlando, Florida 32801. Homeowner shall notify the District when pool construction is complete. Within ten (10) days of the conclusion of the Repair Period, the District, through its designated representatives, shall inspect the Property for any Damage. Should such Damage be discovered during the inspection, the District shall have the right to use the Deposit for the purpose of repairing any Damage caused by the pool construction. All Damage shall be repaired by the District's landscaping and maintenance contractors, or such other contractors as selected by the District in its discretion. If the cost to repair any Damage shall exceed the Deposit amount, the additional amounts required to repair such Damage shall be invoiced to the Homeowner and Pool Contractor and shall be paid to the District within fifteen (15) days of

invoicing. Homeowner and Pool Contractor shall be jointly and severally liable for any additional amounts that may be necessary to repair any Damage. If the Property is free of Damage, the District shall return the Deposit in full.

**7. INSURANCE.** Pool Contractor and any other contractor or subcontractor engaged to perform any work on the District’s property shall, at its own expense, maintain insurance during the term of this Agreement, with limits of liability not less than the following:

Worker’s Compensation	Statutory
General Liability	
Bodily Injury (including contractual)	\$1,000,000
Property Damage (including contractual)	\$1,000,000
Automobile Liability	\$1,000,000
Combined single limit, Bodily injury and property damage (covering owned, non-owned, or hired automobiles, trailers, or other equipment required to be licensed)	

The District and its staff, consultants and supervisors shall be named as additional insured on the General Liability and Automobile Liability policies. Pool Contractor shall furnish to the District a Certificate of Insurance evidencing compliance with this requirement. No certificate shall be acceptable to the District unless it provides that any change or termination within the policy periods of the insurance coverages, as certified, shall not be effective within thirty (30) days of prior written notice to the District. Insurance coverage shall be from a reputable insurance carrier, licensed to conduct business in the State of Florida, and such carrier shall have a Best’s Insurance Reports rating of at least A-VII.

**8. DEFAULT.** A default by any party under this Access Agreement shall entitle any other to all remedies available at law or in equity, which may include but not be limited to the right of actual damages, injunctive relief and/or specific performance.

**9. ENFORCEMENT OF AGREEMENT.** In the event that the District, Pool Contractor or Homeowner seek to enforce this Access Agreement by court proceedings or otherwise, then the prevailing party shall be entitled to recover all fees and costs incurred, including reasonable attorney’s fees and costs for trial, alternative dispute resolution, or appellate proceedings.

**10. NOTICES.** Any notice, demand, consent, authorization, request, approval or other communication that any party is required, or may desire, to give to or make upon the other party pursuant to this Access Agreement shall be effective and valid only if in writing, signed by the party giving notice and delivered personally to the other parties or sent by express 24-hour guaranteed courier or delivery service or by certified mail of the United States Postal Service, postage prepaid and return receipt requested, addressed to the other party as follows (or to such other place as any party may by notice to the others specify):

To Homeowner: Sheryl Toler  
881 Woodlark Drive  
Haines City, Florida 3338442259

To Pool Contractor: \_\_\_\_\_  
\_\_\_\_\_  
Attn: \_\_\_\_\_

To the District: Highland Meadows II  
Community Development District  
219 East Livingston Street  
Orlando, Florida 32801  
Attn: District Manager

With a copy to: KE Law Group, PLLC  
2016 Delta Boulevard, Suite 101  
Tallahassee, Florida 32303  
Attn: District Counsel

Notice shall be deemed given when received, except that if delivery is not accepted, notice shall be deemed given on the date of such non-acceptance. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day shall be deemed received on the next business day. If any time for giving notice would otherwise expire on a non-business day, the notice period shall be extended to the next succeeding business day. Saturdays, Sundays and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for the District and counsel for Homeowner may deliver Notice on behalf of the District and Homeowner.

**11. THIRD PARTIES.** This Access Agreement is solely for the benefit of the formal parties hereto, and no right or cause of action shall accrue upon or by reason, to or for the benefit of any third party not a formal party to this Access Agreement. Nothing in this Access Agreement expressed or implied is intended or shall be construed to confer upon any person or corporation other than the parties hereto any right, remedy, or claim under or by reason of this Access Agreement or any of the provisions or conditions hereof. The District shall be solely responsible for enforcing its rights under this Access Agreement against any interfering third party. Nothing contained in this Access Agreement shall limit or impair the District's right to protect their rights from interference by a third party.

**12. ASSIGNMENT.** No party may assign, transfer or license all or any portion of its rights under this Access Agreement without the prior written consent of the other parties.

**13. CONTROLLING LAW; VENUE.** This Access Agreement shall be construed, interpreted and controlled according to the laws of the State of Florida. The parties agree and

consent to venue in Polk County, Florida, for the resolution of any dispute, whether brought in or out of court, arising out of this Agreement.

**14. PUBLIC RECORDS.** Homeowner and Pool Contractor understand and agrees that all documents of any kind provided to the District in connection with this Agreement are public records and are to be treated as such in accordance with Florida law. Homeowner and Pool Contractor agree to comply with all applicable provisions of Florida law in handling such records, including but not limited to Section 119.0701, *Florida Statutes*. Homeowner and Pool Contractor acknowledge that the designated public records custodian for the District is Jillian Burns (“**Public Records Custodian**”). Among other requirements and to the extent applicable by law, the Homeowner and Pool Contractor shall 1) keep and maintain public records required by the District to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes*; 3) ensure that public records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if the Homeowner and Pool Contractor does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the contract, transfer to the District, at no cost, all public records in Homeowner’ and Pool Contractor’s possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by the Homeowner and Pool Contractor, the Homeowner and Pool Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

**IF THE HOMEOWNER AND POOL CONTRACTOR HAVE QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, *FLORIDA STATUTES*, TO THE HOMEOWNER’S AND POOL CONTRACTOR’S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 219 EAST LIVINGSTON STREET, ORLANDO, FLORIDA 32801 PHONE: (407) 841-5524, E-MAIL JBURNS@GMSCFL.COM**

**15. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Access Agreement shall not affect the validity or enforceability of the remaining portions of this Access Agreement, or any part of this Access Agreement not held to be invalid or unenforceable.

**16. BINDING EFFECT.** This Access Agreement and all of the provisions, representations, covenants, and conditions contained herein shall be binding upon and inure to the benefit of the parties hereto and their respective successors and permitted assigns.

**17. AUTHORIZATION.** By execution below, the undersigned represent that they have been duly authorized by the appropriate body or official of their respective entity to execute this Access Agreement, and that each party has complied with all the requirements of law and has full power and authority to comply with the terms and provisions of this instrument.

**18. AMENDMENTS.** Amendments to and waivers of the provisions contained in this Access Agreement may be made only by an instrument in writing which is executed by all parties hereto.

**19. ENTIRE AGREEMENT.** This instrument shall constitute the final and complete expression of the agreement between the parties relating to the subject matter of this Access Agreement.

**20. JOINT AND SEVERAL LIABILITY.** Homeowner and Pool Contractor hereby agree that in any and all instances where either party may be found liable for damages or obligations under this Access Agreement, Homeowner and Pool Contractor shall, to the fullest extent permitted by law, be jointly and severally liable and obligated.

*[Signatures on Following Page]*

IN WITNESS WHEREOF, the parties have caused this instrument to be executed by their duly authorized officers effective as of the day and year first above written.

**HIGHLAND MEADOWS II  
COMMUNITY DEVELOPMENT  
DISTRICT**

ATTEST:

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairperson

ATTEST:

**HOMEOWNER (SHERYL TOLER)**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Sheryl Toler

\_\_\_\_\_  
Printed Name

ATTEST:

**POOL CONTRACTOR**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
By: \_\_\_\_\_  
Its: \_\_\_\_\_

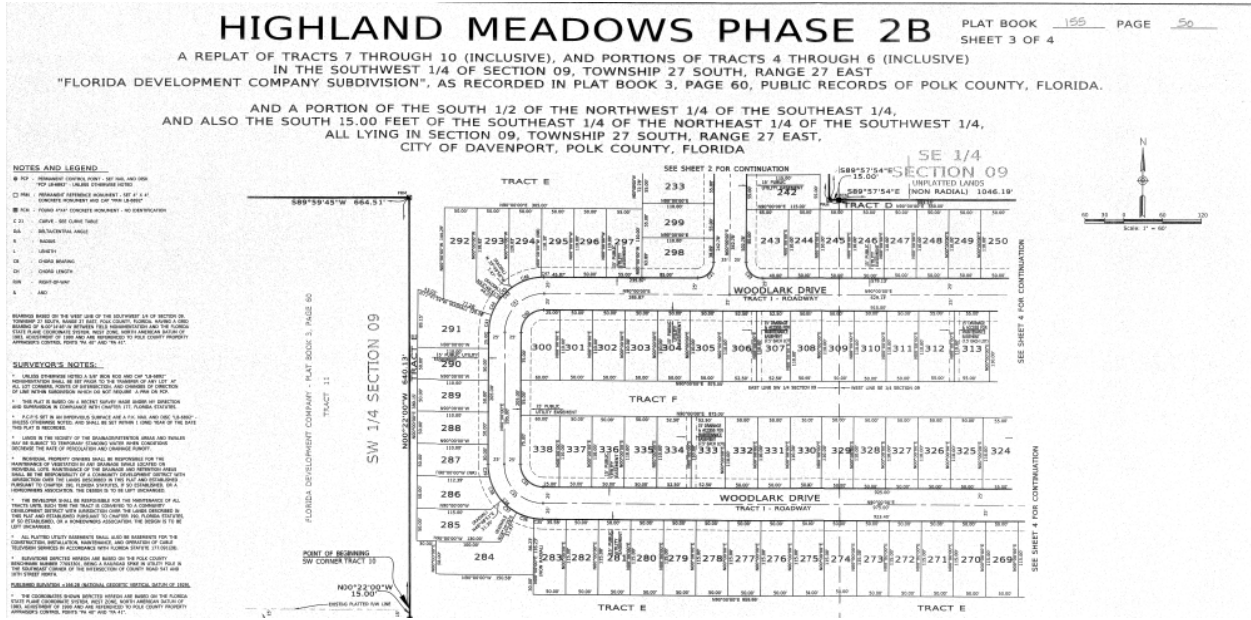
\_\_\_\_\_  
Printed Name

**Exhibit A:** Property



# EXHIBIT A

The Property: Tract E, as identified on the Plat entitled "Highland Meadows Phase 2B," recorded in Plat Book 150, Pages 48 *et seq.* in the Official Records of Polk County, Florida



# SECTION VIII



# **POST ORDERS**

## **Highland Meadows II**

*David MacQuarrie - Branch Manager –* [REDACTED]

*Email:* [REDACTED]

Updated 6-30-22  
David MacQuarrie  
District Manager  
Branch #48637

## Clocking in and Clocking out instructions

- 1) From the Site Phone call [REDACTED] (Do not use your personal cell phones unless authorized by your District Manager.)
- 2) Enter in your **employee number** (Your OneID #)
- 3) When prompted for your **Employee Pin#** put in the **4 digit YEAR you were born**.
- 4) **Press 1 to clock in** at the start of your shift. Please be accurate within the 5 minute “grace” period.
- 5) **Press 4 to clock out** at the end of your shift. Please be accurate within the 5 minute “grace” period
- 6) If you clocked in or out after 5 minutes before or after your scheduled shift, please notify your Site Supervisor. If you do not have a Site Supervisor notify your District Manager.
- 7) **Press 4** when prompted for your **time zone** which is Eastern Standard Time.

## Site Specific Post Orders:

HMIICDD Keybox Code is currently set to [REDACTED]. **The key box is located by the pool filter**

Field Operations: Marshall Tindal [REDACTED]

District Manager: Jill Burns or Tricia Adams [REDACTED]

Amenity Access Help: Aimee Caligiore 407.841.5524 Ext. 133

Pool Address: 1015 Condor Haines City 33844

- 1) Have a copy of the amenities rules with you at all times when on duty. That also includes a copy of these Post Orders. Please enforce ALL amenities rules.
- 2) No pets within the pool gates. Certified Service Animals are permitted if they are properly harnessed (depending on animal type) and are in full control of by the owner.
- 3) No **alcoholic** beverages are allowed in the pool area. This includes in unmarked cups.
- 4) Please address any couple who are overdoing any PDA's. **Affection is fine but needs to be stopped if it goes beyond casual kissing.**
- 5) Large groups are not permitted and need to be addressed if excessive. **Residents and Non-Resident Members** are usually allowed up to 4 guests.
- 6) No one should be opening the gate for people without an access key. Guests may accompany **Residents and Non-Resident Members** with a key card. They can not however be let in from someone inside the gate without a keycard. Especially if it is clear they did not come together.
- 7) Please prevent any large floats that carry 2+ adults from entering the pool area.
- 8) Carefully monitor for unsupervised teenagers. Disperse any that begin to form a large group especially without adult supervision.
- 9) Address anyone who participates in horseplay or any behaviors considered unsafe or disruptive.
- 10) No drinks or food stuffs are allowed in the in pool. No Smoking!!
- 11) File an incident report for any complaints or concerns received **from** residents or guests. Send them to your Securitas District Manager and we will forward them to the appropriate Management representative.
- 12) **The police should be called if there is any illegal activity or an accident that damages Highland Meadows II CDD property. An incident report must always be completed if there is an accident/injury, an altercation or any residents or guest who does not comply with a verbal warning to follow amenity policies.**



- 13) The Highland Meadows II amenity centers are owned and operated by the Highland Meadows II Community Development District, a local unit of special purpose government established and operating pursuant to Chapter 190, Florida Statutes. Anyone interested in purchasing an annual Non-Resident Membership to utilize the Facilities, including members of the general public residing outside the boundaries of the District, should contact Tricia Adams, District Manager, at 407.841.5524 ext 138.
- 14) Highland Meadows II CDD is a smoke free facility so the only designated smoking area would be outside the District boundaries or inside a personal vehicle.
- 15) When staffing the pool amenity, each Patron should be greeted in order to establish a security presence and to ensure Patrons are not bringing any items that do not comply with Amenity Rules.
- 16) When staffing the pool, an hourly pool attendance count (total number of users at the pool amenity) should be reported.

## **General Statement**

Your most important responsibilities as a security guard are:

- Protect personnel, property, assets, proprietary and confidential information.
- Help to serve as a deterrent to criminal acts, violence, theft, vandalism etc.
- Observe & report potential hazards, criminal activities and safety concerns.
- Function as the eyes & ears of the client.
- Maintain access control to client's property in accordance to the client's procedures.
- Assist client in enforcing company policies, procedures and practices.
- Provide customer service to the client by providing assistance and direction.

## **Attitude**

Complete interest in the protection of the Client's Property is mandatory for the most efficient performance of security work. Your duty, as a security guard, involves much more than patrolling an area or checking vehicles at the gate. The successful security guard is one who is completely reliable and regularly performs his/her duties to the best of his/her ability. He/she regularly follows all instructions, and is constantly seeking means, whenever possible, to **IMPROVE** the protection of both the Client's Property and Employees

## **Habits**

A professional demeanor should be maintained on duty at all times. The guard must control or eliminate any personal habits when on duty, which may be offensive to others. Having your hands in the pockets, using foul language, chewing gum etc. are **STRICTLY PROHIBITED**.

## **Personal Grooming**

- Proper personal hygiene is an absolute requirement. Cleanliness is to be accomplished on a daily basis. Poor personal hygiene results in offensive body odor and permanent soiling of the uniform.
- Hairstyles should be neat in appearance and your hair must be clean.
- Neatness in appearance also calls for a clean shaven face, cut fingernails and hands clean and shoes polished.

## **Uniform Appearance**

Guards will be properly dressed in the authorized uniform whenever on duty:



Pants ironed  
Solid black socks  
Solid black shoes...**NO** athletic or tennis shoe permitted  
Solid black belt  
Gray Military Style Shirt.

Uniforms should be clean, pressed, and free of any stains, holes, or visible damage. Non-issued items or additional clothing are not to be worn with the uniform unless approved by your site supervisor.

## Cellphones / Computers

- Cellphones:
  - a) It is forbidden to use personal cellphones during working hours.
  - b) The client's phone is not to be used for personal reasons.
- Computers:
  - a) They are the property of the client and therefore they are not to be used for any reasons. You are not to download any software, music and/or videos to these computers.
  - b) Also, it is forbidden to insert any USB devices, headphones, DVDs, CDs or any hand held devices such as Mp3 players, PSP, Nintendo DS or cell phones into the company's computers.
  - c) It is forbidden to use any personnel laptops or portable DVD players while on duty.

## Courtesy / Public Relations

- Dealing with people is, perhaps, the most important and demanding part of the security functions. Success in this area is the hallmark of a good security guard.
- A polite and courteous attitude must be adopted towards all people at all times. Employees and customers will gain their first impression by the manner in which they are greeted/treated by **YOU** – the security officer/agent on duty.
- Arguments and/or altercations with anyone must be **AVOIDED**. A good security officer/agent can, at the same time, be both courteous yet business-like and is always in control of his/her own emotions.
- Meet the uniform standards and regulation
- Maintain a professional posture at all times. Project and maintain a professional bearing and demeanor at all times.
  - a) Use good standing posture. Stand erect, do not slouch.
  - b) **Always stand when a person approaches your post.**
  - c) Walk without dragging your feet along the floor. Walk with a measured step. Do not move so slowly that it appears that you are on recreational stroll, or so quickly that you seem unable to detect potential hazards.
  - d) Sit in an upright position. **DO** not slouch down or tip back in the chair.

- e) Eat & smoke only in designated areas during your breaks/lunch, not while on duty. Single officer shift/post assignment: officers must minimize area used for eating and should not eat in plain view of the public. Before & after meal periods, all food must be properly stored out of view.
- Always appear attentive and willing to help:
  - a) Look at people in the area, not the ground or walls
  - b) Take the initiative to ask a person if he/she needs help if he/she seems confused.
  - c) Keep your face muscles relaxed and refrain from scowling.
  - d) Maintain a good balance between appearing friendly but acting professionally.
  - e) Spend the necessary time learning the layout of the facility so you can help people when they ask for directions.

## **Courtesy / Public Relations Continued**

- Maintain a professional relationship with all people who enter the facility:
  - a) Avoid socializing with people
  - b) Avoid calling people by their first names
  - c) Avoid engaging in personal conversations
- When talking to people:
  - a) Look directly at the person
  - b) Always respond politely and courteously
  - c) Address the person as “Sir” or “Ma’am”
- Listen attentively to what people say. Ask questions if you do not understand what they are requesting.
- Try to help people if their request is within the limits of your post instructions.
- Do not react negatively to people’s demands:
  - a) Respond politely. Never engage in verbal battle with the person.
  - b) If you cannot help, contact someone who can.
- Do not use force to restrain people unless you need to protect yourself or others from bodily harm.

For example; if someone violates the access control policy and gains access to the facility but presents no danger to anyone, report him.

- DO not chase him/her down or touch him/her. On the other hand, if the person endangers lives, you may physically restrain him/her but **do not jeopardize yourself in doing so.**
- Whereabouts should be monitored at all times.

## **Restroom Breaks**

Restroom breaks are permitted; however security is requested to accomplish this in a speedy manner due to the lack of coverage in their absence.



## **Smoking**

Highland Meadows II CDD is a smoke free facility so the only designated smoking area would be outside the District boundaries or inside a personal vehicle.

## **Personal Radios**

Personal radios are allowed during business hours provided the volume and content is of an acceptable nature for a professional environment. Always use discretion.

## **Daily Activity Report (DAR)**

Your log serves as an official record. It must be complete and contained facts only, not assumptions. Factual information, such as:

- Times of event
- Actions taken
- Whom you notified
- Identification of individuals involved

DAR reports are to be printed out at the end of each shift and placed in its respective binder. Under no circumstance can a DAR leave the site unless approved by the client.

DARs should be sent, via email, to your local site supervisor.

## **Responding to Client Request outside Post Orders**

When the client contact asks you to perform a task not specially mentioned in your post orders, respond positively and be as helpful as you can reasonably be. If the request conflicts with your post orders, explain that you will be glad to do what the clients asks, but it will require an exception to your post orders:

- Perform the request promptly
- Secure your post if necessary or have another security guard come to your post, if possible.
- Record the request in your DAR, include the name of the client requesting the action.

## **Incident Reports**

Complete an incident report, if necessary. A copy of the Incident Report can be found in **Appendix B**. Like the DAR, your incident report must be complete and contain facts, not assumptions nor comments. Factual information, such as:

1. Who
2. What
3. When
4. Where





5. How
6. Actions Taken

- Incident reports are to be printed out at the end of each shift and placed in its respective binder. Also, incident reports should be sent via email to your local site supervisor.
- Under no circumstance can an incident report leave the site unless approved by the client.

An **Incident Report** should be filled out whenever a situation that has resulted in any of the below classifications.

- Sexual or verbal harassment
- Any sort of alarms are triggered (except Liebert)
- Operations emergency
- Personal accident
- Medical emergency
- Unsecured property
- Automobile accident
- Safety hazard
- Vandalism
- Site hardware failure
- Communication with Police, Fire, and Medical Emergency Personnel

Record all information that you can when an incident is first brought to your attention. The report has space for the specifics that will be needed to deal with the problem. In addition, report on any special conditions at the time of the occurrence (e.g. doors were left open for a deliver; lights in the parking lot were not on, etc.). Pictures should be taken to document the exact location and conditions when reporting slip and falls, personal injury or any time they would help explain what happened.

## **Shift**

Call on and off duty. **Under no circumstances are officers allowed to leave the site for meal and/or breaks during working hours.**

Before leaving your post at the end of your shift:

- Changes and/or instructions (temporary or permanent) that the client requested during the day...refer relief to the memo.
- Communications from management.
- Emergencies that happened during your shift.
- Procedures that require immediate attention.
- Items left at the post (ex: lost & found etc.)
- Anticipated deliveries or after-hours visitors.
- Unresolved problems.

1. Complete necessary Incident reports.

## ROLES AND RESPONSIBILITIES

<b>Shift:</b> All Shifts	
<b>Uniform:</b> Securitas Security Services USA, Inc. – Military Dress	
<b>Time</b>	<b>Duties</b>
<b>At shift start</b>	<ol style="list-style-type: none"><li>1. Arrive at your post on time, well-rested and ready to work</li><li>2. Ensure that equipment is in good condition and your cellular phone is charged.</li><li>3. Save all Incident Reports that were written .</li></ol>

## ACCESS CONTROL

### Approved Employee / Contractor Access

### Bolo Procedure

BOLO is an acronym that is used for the term ‘Be On the LookOut’. This term is commonly used amongst the law enforcement and/or security communities when attention and awareness need to be raised to locate someone or to be made aware of their possible presence.

### Encountering Unidentified / Suspicious People

Approach an unidentified person trying not to startle them, identify yourself, and ask the person for identification, finding out why they are in the service area. For example, say:

*“Excuse me, I am Officer Jones and I am patrolling this area. Only Employees may be on property after hours. Are you an employee. May I please see your identification? Thank you.”*

If the person has identification, note the person’s name on your notepad. All employees will have the gate code number and should be lingering in the parking lot.

**If communication or investigations cannot be performed regarding suspicious activity**, Use your best judgment to identify if it is emergency or non-emergency and call your most appropriate local police number (non –emergency or emergency). Call your Manager and document all actions taken and outcomes, if any in your Incident Report.

## Accident Exposure Investigations

Procedures for investigating workplace accidents and hazardous substance exposure include:

- Visiting the accident scene as soon as possible
- Interviewing the injured employees and witnesses
- Examining the workplace for factors associated with the accident/exposure
- Determining the cause of the accident/exposure (shoe type, laces tied, etc.)
- Taking corrective action to prevent the accident/exposure from reoccurring
- Recording the finding and corrective actions taken
- Take pictures if possible

Securitas employees need to report all accidents and exposure incidents to your Branch Manager and Site Supervisor immediately.

## EMERGENCY RESPONSES

**Follow these Steps when responding to an emergency:**

1. Identify yourself
2. Give the name and address of the facility including location of the emergency (Fire/Police/Medical).

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3. Explain the nature of the problem and any special circumstances:
  - People in the facility or suspicious activity in the parking lot
  - Hazardous chemicals
  - Explosives
4. Tell the Dispatcher where someone will meet the emergency responders.
5. **DO NOT** hang up until the dispatcher tells you to do so.

You must always be fully cooperative with the police and fire departments during emergencies. In non-emergency situations (such as police or fire investigations), always refer the police or fire department personnel to your Site Supervisor, and do not provide information except when instructed to by your Site Supervisor. An **Incident Report** is required when any form of communication is exchanged between Police or Fire Agents.



## Fire Emergency Response

- Think safety first. Do not put yourself in jeopardy.
  - Feel the temperature of a door before opening it.
  - Protect yourself from heat, smoke, and gases produced by the fire. Cover your head with a wet towel; keep close to the ground.
  - Logic: Your primary objective is to get professional, emergency personnel on site as quickly as possible.
  - Perform the specific duties assigned you in the client's Fire Emergency Plan
1. Find the nearest telephone and call 911.
  2. **When calling 911:**
    - Identify yourself.
    - Give the name and address of the facility and the location of the fire.
    - Give important details (e.g., "*We have people in the building. We store hazardous chemicals in that warehouse.*")
    - Indicate where you will meet the emergency crew.
    - **Do not** hang up until the dispatcher tells you to do so.
  3. Sound the alarm to initiate evacuation if you haven't already done so.

**Never assume that the building is unoccupied, even if you are 100 percent sure no one is inside!**

4. Call your Site Supervisor.
5. Call the Client Contact.
6. Make sure that you or another officer is at the assigned location to meet emergency personnel.
7. Perform the specific duties assigned you in the client's Fire Emergency Plan
8. Follow the pre-approved evacuation plan.
9. Do not allow unauthorized personnel into the building after the fire is over. Help prevent further client loss by watching for and reporting vandals or looters.
10. After the emergency is over, note the event in your Shift Activity Report and complete an **Incident Report**. Keep all information factual and include a time line of events.
  - Note the time:
    - You discovered the fire
    - You called 911
    - Emergency crew arrived
    - You called the Client Contact and Site Supervisor
    - Time emergency crew left

## Medical Emergency Response

While enroute to the situation you should be contacting 911 with your cell phone, using the speaker phone capability if necessary to treat the patient and continue to communicate with 911. While en route you should also attempt to receive assistance from any other employee in the building by verbally shouting that there is a medical emergency and you need assistance.

Upon arrival to the incident you should assess the situation and treat the individual to the best of your abilities. Utilize any assistance from other employees that may be in the facility, e.g. - talking to 911, retrieving First Aid, CPR, AED equipment, or giving access and directions to Fire/EMS.

After the medical emergency has been contained and the patient has either been treated or transported to the nearest medical facility, you should immediately contact your Site Supervisor and advise them of the situation. Then contact our Clients FM Security Supervisor if instructed to do so by your Site Supervisor.

A completed **incident report** is required for every medical emergency, along with documenting in your Shift Activity Report.

## **Leaks and Spills Emergency Response**

Caution: Materials should not be handled and should never be flushed into the sewer.

**Do not touch or attempt to clean up leaks and spills if you are unsure of their contents. Hazardous materials can cause serious personal injury and irreparable damage to property and the environment. Instead, notify the appropriate party as directed by the client.**

### **If the leak or spill appears to be non-hazardous:**

1. Barricade the area.
2. Notify the Facilities Manager.
3. Note the event in your Incident Report.
4. Record the event in the Pass Down log.

### **If the leak or spill is hazardous:**

1. Notify the client and Securitas Manager.
2. Follow instructions from the Manager and Supervisor.
3. Evacuate personnel and put barricades around the spill.
4. **Do not** attempt to contain or clean up leaks or spills of hazardous or unknown materials.
5. If you or anyone else becomes exposed to hazardous materials, call 911 for assistance.
6. Note the leak or spill in your Shift Activity Report and complete an Incident Report. Also, record the event in the Pass Down log. Include the following information:
  - When/where you observed the leak/spill
  - What actions you took
  - Size of and what the spill/leak is
  - Whom you notified

## **NATURAL DISASTERS**

### **Severe Weather & Natural Disasters**

In the event of a natural disaster or severe weather; in order to maintain coverage of the Client facility, Security Officers will:

- Arrive at the site on time and ready to work their scheduled shift. If transportation is an issue, contact you Branch Manager as soon as possible
- Bring appropriate clothing and food items for long shifts and projected weather conditions
- Notify the Site Supervisor of the status of the site, notify the Field Service Manager if the Site Supervisor is unavailable
- Perform normal patrols as outlined in the site post orders, paying special attention to safety/hazardous conditions



- Avoid exiting the facility for any reason other than to escort a client employee to their vehicle by request or to leave/arrive at the site
- Modify the patrol schedule to patrol every two hours provided there are no client employees on site when working shifts longer than 12 hours
- In extreme circumstances, employees may be required to remain on site longer than their normal shift. The Branch Manager will make every effort to have an available officer relieve the on duty officer, but may be delayed themselves.
- **DO NOT ABANDON** the site; employees will be subject to disciplinary action up to and including termination.

Security personnel are **NOT to be responsible** for “shepherding” or “escorting” others during this process at all and are recommended not to as statistics prove more lives are saved in emergency situations when people take care of themselves.

## ACTIVE SHOOTER

**Call 911 IMMEDIATELY and notify your locations emergency control group contacts** if there is an active shooter on site.

Inform the dispatch operator that you have an immediate threat in progress, with an unknown person and need Police Response Immediately! Give them the address:

### **FEMA – Active Shooter, What Can you Do?**

Each officer should be familiar with how to respond to an active shooter event. Training should involve review and understanding of the core terminologies and procedures provided from the United States Federal Emergency Agency/Institute (FEMA) using the online self help guide/test, “IS-907 Active Shooter: What You Can Do.”

**FEMA’s current link is: <http://training.fema.gov/is/courseoverview.aspx?code=IS-907>**

- This online course is a helpful tool to help guide individuals and teams how to critically think about their own specific location issues: restraints/limitations, access controls, structural security, communication processes, and various other issues that may or may not be affected in an actual event.
- **Extensive site/location knowledge will help individuals well.** Continued training on procedures for site specific needs and requirements will be practiced/demonstrated from your Site Manager or Site Supervisor.

## BOMB THREAT

This procedure shall be applied for the protection of life and property in the safest, most expedient manner and with minimal disruption of operations. Handling of bomb threats must be followed to the letter.

Police should **NOT** be called until you have received authorisation to do so by Management or Securitas Branch Management.

Evacuation should **NOT** be undertaken without first having received authorization to do so by the Client Management, Securitas Management or Emergency responders. IE Police and Fire personnel.

## Receiving call



When a bomb threat is received, the guard receiving the call shall:

- a) Complete the "Bomb Threat Telephone Report"...see **Appendix C**
- b) Contact: Client Contact
- c) Contact: Branch Manager/Site Supervisor
- d) Any other persons, as directed by the Management contact
  - Meet Police

The guard will then meet the Police and/or Farmers contact as they arrive at the scene and:

- a) Give them the "Bomb Threat Telephone Report"
- b) Relate all details of the bomb threat
  - Evaluation

The Police and/or Management contact will review all information concerning the bomb threat and determine the course of actions to be taken.

- Search

Any search of the building will be supervised by the Management contact or his/her designates representative. Guards will assist in every way and follow directions exactly.

- All Clear

The Hertz Dollar/Thrifty contact will advise personnel of an "All clear" condition. Resume normal operations.

## **Suspicious Device found on Premises**

When finding a suspicious device on the premises, the guard must:

- a) Not disturb the object – If you think it is a bomb, **DO NOT TOUCH IT**. Get away from it.
- b) Notify Management immediately.

The police or Management contact will give the instructions to evacuate all persons in the area of the suspicious package. Establish & maintain security lines at a safe distance (300 feet) until the suspicious package is removed by the proper authorities.

The security guard will meet the Police at the main entrance to the premises, advise them of all pertinent information and assist Police as directed.

With today's sophisticated electronics and explosive materials such as plastics, remote detonators etc. Bombs can take on any forms, be contained in diverse packaging, and be suspicious of seemingly abandoned umbrella, shoe bag hanging from hat rack. Look for the unusual, things which are seemingly out of place etc. Don't assume that if a bomb in fact exists, that it will be the customary dynamite sticks wrapped in duct tape and wired to an alarm clock, the gift-wrapped shoe box, the brief case or the grocery bag. Do not eliminate them but don't look exclusively for them.

**If you think it's a bomb; don't touch it, report it!**

## **EMERGENCY CONTACTS**

- *David MacQuarrie* - [REDACTED]
- [REDACTED]
- District Manager: Jill Burns or Tricia Adams [REDACTED]
- Amenity Access Help: Aimee Caligiore 407.841.5524 Ext. 133



## Reading Post Orders

All Securitas Employees **MUST** read and sign Post Orders every 90 days

<b>Security Officer</b> (Print name and initial after completing)	<b>Date</b> (Security Officer completed reading)	<b>Supervisor</b> (Verifying Post Orders were read)	<b>Date</b> (Supervisor Verified)



# BOLO-F

Be On The Look Out

---

## NAME

Age: \_\_\_\_\_ Hair Color: \_\_\_\_\_ Apx Height: \_\_\_\_\_ Apx Weight: \_\_\_\_\_

Sex: \_\_\_\_\_ Vhl Make: \_\_\_\_\_ Vhl Model: \_\_\_\_\_ Vhl Plate: \_\_\_\_\_

Insert Picture

Person is not allowed on Farmers property.  
If Person is seen contact:

<input checked="" type="checkbox"/>	DO NOT ALLOW ACCESS ON TO PROPERTY
<input type="checkbox"/>	CALL POLICE / 911
<input type="checkbox"/>	EMERGENCY ORDER OF PROTECTION / ORDER OF PROTECTION ISSUED
<input checked="" type="checkbox"/>	IF SEEN, CONTACT LOCAL SECURITY OR FACILITIES REPRESENTATIVE
<input type="checkbox"/>	DANGER TO SELF OR OTHERS
<input type="checkbox"/>	SOLICITING
<input type="checkbox"/>	DOMESTIC IN NATURE
<input type="checkbox"/>	OTHER: _____
<input type="checkbox"/>	INDIVIDUAL IS ALLOWED ACCESS TO PUBLIC SPACE (IF APPLICABLE) WITHIN Farmers (Dentist, Cafeteria, Credit Union, Sundry Shop, Cleaners, Barbershop)

---

Name of person issuing BOLO

---

HR Representative Notified

---

Date BOLO was issued

**INCIDENT REPORT**



**INCIDENT REPORT**

Branch	_____
Date of Incident:	_____
Time of Incident	_____

1. Client: <b>Farmers Insurance</b>		Address: <b>23175 NW Bennett St.</b>		Post: <b>Front Lobby / Security Desk</b>	
2. Police/Fire Department Notified:		Yes/No	Time	Officer's Name	RPT# / Badge#
3. Securitas Office Notified:		Yes/No	Time	Name	Title
4. Client Notified:		Yes/No	Time	Name	Title
5. Persons Involved / Witnesses (insert category of relationship letter opposite name in * column) A. Employee B. Client Employee C. Other					
*	Name / Position Title		Phone Number	Organization Name and Address	
A					
B					
C					
6. Description of Property / Equipment. (Example: Brand, Model, License or Serial #, Color, Year.)					
7. Description of Incident / Injury (WHO, WHAT, WHERE, WHY and HOW (include all information in detail and attach statement if required.)					
Officer's Name		Signature		Date & Time of Report	

# Appendix C

## TELEPHONE BOMB THREAT REPORT FORM

INSTRUCTIONS: Be calm. Be courteous. Listen. Do not interrupt the caller.  
Notify Security as soon as possible.

Today's Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

### Information on call:

Date of call:	Time of call:	Duration of call:
---------------	---------------	-------------------

Phone number and/or letters displayed on the caller id: ( )	Phone number called: ( )
--	-----------------------------

### Information on the person receiving the call:

Name of person receiving the call:	Phone number to call for follow up: ( )
------------------------------------	--

### Questions to ask the caller: (Try to ask these questions and document responses)

When will the bomb explode?	What will cause the bomb to explode?
What kind of bomb is it?	What does the bomb look like?
Where is the bomb located?	Did you place the bomb?
Why did you place the bomb?	Where are you calling from?
Where do you live?	What is your name?

Document exact wording of threat:

### Information on caller:

Gender of caller: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Unknown	Approximate age of caller:	Does the voice sound familiar:	If yes, who does it sound like?
---	----------------------------	--------------------------------	---------------------------------

### Description of caller: (Circle all that apply)

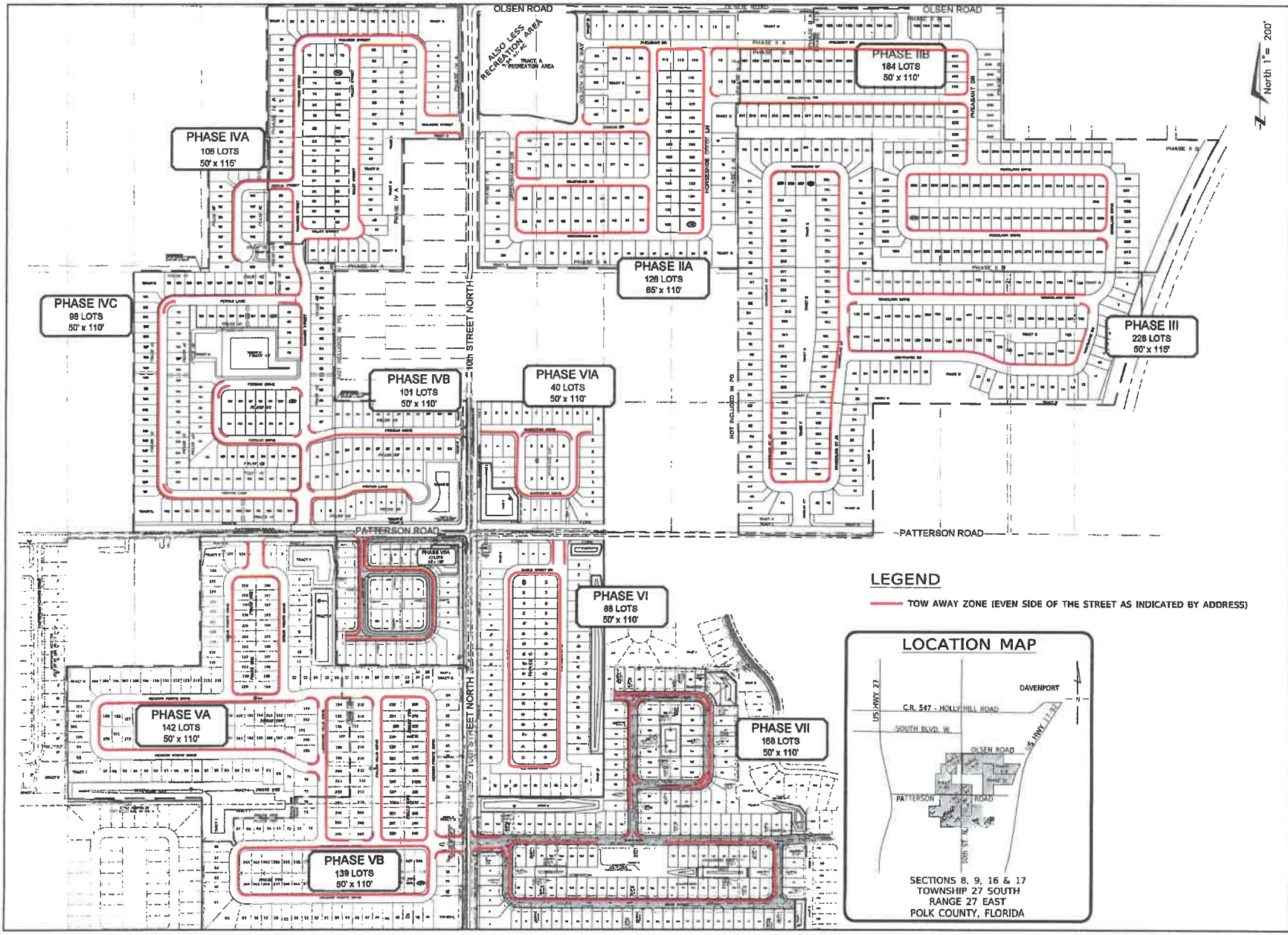
Voice	Speech	Language	Behavior	Background Noise	
Clean	Accented	Educated	Agitated	Airport	Quiet
Distorted	Deliberate	Foreign	Angry	Animals	Restaurant
Hoarse	Distinct	Foul	Blaming	Baby	Static
Loud	Fast	Intelligent	Calm	Birds	Street Noise
Muffled	Hesitant	Irrational	Clearing Throat	General Noise	Talking
Nasal	Lisp	Rational	Crying	Guns Firing	Tavern/Bar
Pitch-High	Slow	Slang	Fearful	Gymnasium	Television
Pitch-Med	Slurred	Taped/Recorded	Intoxicated	Machinery	Traffic
Pitch-Low	Stuttered	Uneducated	Laughing	Motor	Train
Pleasant	Other:	Unintelligible	Nervous	Music	Typing
Raspy	If Accented,	If Foreign,	Self-Righteous	Party	Water/Wind
Smooth	Describe:	Describe:	Other	PA System	Other
Soft					
Squeaky					
Unclear					

# Appendix D





# SECTION IX



Permits Wood Engineering

3733 BAYVIEW ROAD  
DAVENPORT, FL 33902  
CELL: 888-662-8818  
FAX: 888-662-8818  
EMAIL: PERMITS@WOODENG.COM

**HIGHLAND MEADOWS OVERALL SITE PLAN**  
DAVENPORT/POLK COUNTY/HAINES CITY

EXHIBIT A  
TOW AWAY ZONE

SHT 1

# SECTION X



# SECTION B

# SECTION 1

**TEMPLATE FOR LOCAL GOVERNMENTS AND SPECIAL DISTRICTS FOR PERFORMING A STORMWATER NEEDS ANALYSIS PURSUANT TO SECTION 5 OF SECTION 403.9302, FLORIDA STATUTES**

**INTRODUCTION**

As part of the 2021 regular session, the Legislature recognized the need for a long-term planning process for stormwater and wastewater. Section 403.9302, Florida Statutes, requires a 20-year needs analysis from the local governments providing stormwater services. Because this planning document is forward-looking, it will necessarily include a large number of assumptions about future actions. These assumptions should be based on any available information coupled with best professional judgment of the individuals completing the document. Completing this template by June 30, 2022, will fulfill the statutory requirements for the first round of 20-year needs analyses for stormwater. The template was generated by EDR in cooperation with local governments, Special Districts, the Florida Department of Environmental Protection (DEP), the Water Management Districts, the Florida Stormwater Association, private consultants, and others. Use of this tool will help ensure that information is compiled consistently for the Office of Economic & Demographic Research’s (EDR) report to the Legislature.

For the purposes of this document, a stormwater management program and a stormwater management system are as defined in statute (s. 403.031(15) and (16), F.S., respectively; language provided here: <https://www.flsenate.gov/Laws/Statutes/2021/403.031>). Plainly speaking, the “program” is the institutional framework whereby stormwater management activities (MS4 NPDES permit activities, and other regulatory activities, construction, operation and maintenance, etc. ) are carried out by the public authority. The “system” comprises the physical infrastructure that is owned and/or operated by the local government or special district that specifically is intended to control, convey or store stormwater runoff for treatment and flood protection purposes.

For the purposes of this document, the following guiding principles have been adopted:

- Stormwater systems or facilities owned and operated by any of the following are excluded from reporting requirements for local governments and special districts:
  - o Private entities or citizens
  - o Federal government
  - o State government, including the Florida Department of Transportation (FDOT)
  - o Water Management Districts
  - o School districts
  - o State universities or Florida colleges
- Local government expenditures associated with routine operation and maintenance are fully funded prior to commencing new projects and initiatives.
- Local government submissions will include the activities of dependent special districts. Only independent special districts report separately. For a list of all special districts in the state and their type (*i.e.*, dependent or independent), please see the Department of Economic Opportunity’s Official List of Special Districts at the following link: <http://specialdistrictreports.floridajobs.org/webreports/alphalist.aspx>.
- With respect to federal and state statutes and rulemaking, current law and current administration prevails throughout the 20-year period. In other words, the state’s present legal framework (*i.e.*, the status quo) continues throughout the period.

**GENERAL INSTRUCTIONS FOR USING THE TEMPLATE**

Instructions for submitting the template are still under development. Additional information regarding submission and answers to frequently asked questions will be posted on EDR’s website, along with other useful materials, here: <http://edr.state.fl.us/Content/natural-resources/stormwaterwastewater.cfm>

The statutory language forms the titles for each part. This template asks that you group your recent and projected expenditures in prescribed categories. A detailed list of the categories is provided in part 5.0.

The same project should not appear on multiple tables in the jurisdiction’s response unless the project’s expenditures are allocated between those tables. All expenditures should be reported in \$1,000s (e.g., five hundred thousand dollars should be reported as \$500).

For any jurisdiction that is contracting with another jurisdiction where both could be reporting the same expenditure, please contact EDR for additional guidance. In situations where a reporting jurisdiction contracts with a non-reporting jurisdiction, (i.e., FDOT, the water management districts, the state or federal government), the reporting jurisdiction should include the expenditures.

When reporting cost information, please only include the expenditures that have flowed, are flowing, or will likely flow through your jurisdiction’s budget. While necessary to comply with the statute, the concept of “future expenditures” should be viewed as an expression of identified needs.

**These projections are necessarily speculative and do not represent a firm commitment to future budget actions by the jurisdiction.**

This Excel workbook contains three worksheets for data entry. (Along the bottom of the screen, the three tabs are highlighted green.) Empty cells with visible borders are unlocked for data entry. In the first tab, titled "Background through Part 4," the information requested is either text, a dropdown list (e.g., Yes or No), or a checkbox. The next tab, "Part 5 through Part 8," contains tables for expenditure or revenue data as well as some follow-up questions that may have checkboxes, lists, or space for text.

In Part 5 and Part 6, the expenditure tables have space for up to 5 projects. More projects can be listed in the "Additional Projects" tab. This tab contains a table with space for up to 200 additional projects. In order for these additional projects and expenditures to be correctly classified and included in the final totals, each project must be assigned a Project Type and Funding Source Type the from the dropdown lists in columns B and C.

**Links to Template Parts:**

[Background Information](#)

[Part 1](#)

[Part 2](#)

[Part 3](#)

[Part 4](#)

[Part 5](#)

[Part 6](#)

[Part 7](#)

[Part 8](#)

[Additional Projects - This table contains additional rows for projects that do not fit into the main tables in Parts 5 and 6](#)

## Background Information

Please provide your contact and location information, then proceed to the template on the next sheet.

Name of Local Government:	Highland Meadows II CDD
Name of stormwater utility, if applicable:	
Contact Person	
Name:	Jillian Burns
Position/Title:	District Manager
Email Address:	jburns@gmscfl.com
Phone Number:	407-841-5524

Indicate the Water Management District(s) in which your service area is located.

- Northwest Florida Water Management District (NFWWMD)
- Suwannee River Water Management District (SRWMD)
- St. Johns River Water Management District (SJRWMD)
- Southwest Florida Water Management District (SWFWMD)
- South Florida Water Management District (SFWMD)

Indicate the type of local government:

- Municipality
- County
- Independent Special District

**Part 1.0 Detailed description of the stormwater management program (Section 403.9302(3)(a), F.S.)**

The stormwater management program, as defined in the Introduction, includes those activities associated with the management, operation and maintenance, and control of stormwater and stormwater management systems, including activities required by state and federal law. The detailed program description is divided into multiple subparts consisting of narrative and data fields.

**Part 1.1 Narrative Description:**

Please provide a brief description of the current institutional strategy for managing stormwater in your jurisdiction. Please include any mission statement, divisions or departments dedicated solely or partly to managing stormwater, dedicated funding sources, and other information that best describes your approach to stormwater:

All facilities are constructed and operational. No additional construction is contemplated. The District's approach to managing stormwater consists in operating and maintaining the existing systems, which were built under SWFWMD permits, and keeping them operational and in good condition. All work is performed using general fund moneys.

On a scale of 1 to 5, with 5 being the highest, please indicate the importance of each of the following goals for your program:

0	1	2	3	4	5	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Drainage & flood abatement (such as flooding events associated with rainfall and hurricanes)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Water quality improvement (TMDL Process/BMAPs/other)
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Reduce vulnerability to adverse impacts from flooding related to increases in frequency and duration of rainfall events, storm surge and sea level rise
						Other:
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**Part 1.2 Current Stormwater Program Activities:**

Please provide answers to the following questions regarding your stormwater management program.

- Does your jurisdiction have an NPDES Municipal Separate Storm Sewer System (MS4) Permit?

If yes, is your jurisdiction regulated under Phase I or Phase II of the NPDES Program:

- Does your jurisdiction have a dedicated stormwater utility?

If no, do you have another funding mechanism?

If yes, please describe your funding mechanism.

General funds.

- Does your jurisdiction have a Stormwater Master Plan or Plans?

If Yes:

How many years does the plan(s) cover?

Are there any unique features or limitations that are necessary to understand what the plan does or does not address?

Please provide a link to the most recently adopted version of the document (if it is published online):

- Does your jurisdiction have an asset management (AM) system for stormwater infrastructure?

If Yes, does it include 100% of your facilities?

If your AM includes less than 100% of your facilities, approximately what percent of your facilities are included?

- Does your stormwater management program implement the following (answer Yes/No):

A construction sediment and erosion control program for new construction (plans review and/or inspection)?	No
An illicit discharge inspection and elimination program?	No
A public education program?	No
A program to involve the public regarding stormwater issues?	No
A “housekeeping” program for managing stormwater associated with vehicle maintenance yards, chemical storage, fertilizer management, etc. ?	No
A stormwater ordinance compliance program ( <i>i.e.</i> , for low phosphorus fertilizer)?	No
Water quality or stream gage monitoring?	No
A geospatial data or other mapping system to locate stormwater infrastructure (GIS, etc. )?	No
A system for managing stormwater complaints?	No
Other specific activities?	

Notes or Comments on any of the above:

Our system serves residential subdivision areas, and consists of simple stormwater collection and retention/detention pond operation and maintenance.

### Part 1.3 Current Stormwater Program Operation and Maintenance Activities

Please provide answers to the following questions regarding the operation and maintenance activities undertaken by your stormwater management program.

- Does your jurisdiction typically assume maintenance responsibility for stormwater systems associated with new private development (*i.e.*, systems that are dedicated to public ownership and/or operation upon completion)?

Yes

Notes or Comments on the above:

All facilities are already constructed. No new systems are anticipated.



- Does your stormwater operation and maintenance program implement any of the following (answer Yes/No):

Routine mowing of turf associated with stormwater ponds, swales, canal/lake banks, etc. ?	Yes
Debris and trash removal from pond skimmers, inlet grates, ditches, etc. ?	Yes
Invasive plant management associated with stormwater infrastructure?	Yes
Ditch cleaning?	Yes
Sediment removal from the stormwater system (vacator trucks, other)?	Yes
Muck removal (dredging legacy pollutants from water bodies, canal, etc. )?	No
Street sweeping?	No
Pump and mechanical maintenance for trash pumps, flood pumps, alum injection, etc. ?	No
Non-structural programs like public outreach and education?	No
Other specific routine activities?	

**Part 2. Detailed description of the stormwater management system and its facilities and projects (continued Section 403.9302(3)(a), F.S.)**

A stormwater management system, as defined in the Introduction, includes the entire set of site design features and structural infrastructure for collection, conveyance, storage, infiltration, treatment, and disposal of stormwater. It may include drainage improvements and measures to prevent streambank channel erosion and habitat degradation. This section asks for a summary description of your stormwater management system. It is not necessary to provide geospatial asset data or a detailed inventory. For some, it may be possible to gather the required data from your Asset Management (AM) system. For others, data may be gathered from sources such as an MS4 permit application, aerial photos, past or ongoing budget investments, water quality projects, or any other system of data storage/management that is employed by the jurisdiction.

Please provide answers to the following questions regarding your stormwater system inventory. Enter zero (0) if your system does not include the component.

	Number	Unit of Measurement
Estimated feet or miles of buried culvert:	5.35	Miles
Estimated feet or miles of open ditches/conveyances (lined and unlined) that are maintained by the stormwater program:		
Estimated number of storage or treatment basins ( <i>i.e.</i> , wet or dry ponds):	30	
Estimated number of gross pollutant separators including engineered sediment traps such as baffle boxes, hydrodynamic separators, <i>etc.</i> :	0	
Number of chemical treatment systems ( <i>e.g.</i> , alum or polymer injection):	0	
Number of stormwater pump stations:	0	
Number of dynamic water level control structures ( <i>e.g.</i> , operable gates and weirs that control canal water levels):	0	
Number of stormwater treatment wetland systems:	0	
Other:		

Notes or Comments on any of the above:

All ponds are dry ponds.

Which of the following green infrastructure best management practices do you use to manage water flow and/or improve water quality (answer Yes/No):

Best Management Practice	Current	Planned
Tree boxes	No	No
Rain gardens	No	No
Green roofs	No	No
Pervious pavement/pavers	No	No
Littoral zone plantings	No	No
Living shorelines	No	No
Other Best Management Practices:		

Please indicate which resources or documents you used when answering these questions (check all that apply).

- Asset management system
- GIS program
- MS4 permit application
- Aerial photos
- Past or ongoing budget investments
- Water quality projects

Other(s):

Construction plans for existing facilities.

**Part 3. The number of current and projected residents served calculated in 5-year increments (Section 403.9302(3)(b), F.S.)**

Counties and municipalities: Instead of requiring separate population projections, EDR will calculate the appropriate population estimates for each municipality or the unincorporated area of the county. If your service area is less than or more than your local government’s population, please describe in the first text box provided below for part 4.0.

Independent Special Districts:

If an independent special district’s boundaries are completely aligned with a county or a municipality, identify that jurisdiction here:

N/A

Any independent special district whose boundaries do not coincide with a county or municipality must submit a GIS shapefile with the current and projected service area. EDR will calculate the appropriate population estimates based on that map. Submission of this shapefile also serves to complete Part 4.0 of this template.

**Part 4.0 The current and projected service area for the stormwater management program or stormwater management system (Section 403.9302(3)(c), F.S.)**

Rather than providing detailed legal descriptions or maps, this part of the template is exception-based. In this regard, if the stormwater service area is less than or extends beyond the geographic limits of your jurisdiction, please explain.

N/A

Similarly, if your service area is expected to change within the 20-year horizon, please describe the changes (*e.g.*, the expiration of an interlocal agreement, introduction of an independent special district, *etc.* ).

No changes are anticipated.

[Proceed to Part 5](#)

**Part 5.0 The current and projected cost of providing services calculated in 5-year increments (Section 403.9302(3)(d), F.S.)**

Given the volume of services, jurisdictions should use the template’s service groupings rather than reporting the current and projected cost of each individual service. Therefore, for the purposes of this document, “services” means:

1. Routine operation and maintenance (inclusive of the items listed in Part 1.3 of this document, ongoing administration, and non-structural programs)
2. Expansion (that is, improvement) of a stormwater management system.

Expansion means new work, new projects, retrofitting, and significant upgrades. Within the template, there are four categories of expansion projects.

1. Flood protection, addressed in parts 5.2 and 5.3... this includes capital projects intended for flood protection/flood abatement
2. Water quality, addressed in part 5.2 and 5.3... this includes stormwater projects related to water quality improvement, such as BMAPs; projects to benefit natural systems through restoration or enhancement; and stormwater initiatives that are part of aquifer recharge projects
3. Resiliency, addressed in part 5.4... this includes all major stormwater initiatives that are developed specifically to address the effects of climate change, such as sea level rise and increased flood events
4. End of useful life replacement projects, addressed in part 6.0... this includes major expenses associated with the replacement of aging infrastructure

While numbers 3 and 4 have components that would otherwise fit into the first two categories, they are separately treated given their overall importance to the Legislature and other policymakers.

Expansion projects are further characterized as currently having either a committed funding source or no identified funding source. Examples of a committed funding source include the capacity to absorb the project’s capital cost within current budget levels or forecasted revenue growth; financing that is underway or anticipated (bond or loan); known state or federal funding (appropriation or grant); special assessment; or dedicated cash reserves for future expenditure.

All answers should be based on local fiscal years (LFY, beginning October 1 and running through September 30). Please use nominal dollars for each year, but include any expected cost increases for inflation or population growth. Please check the EDR website for optional growth rate schedules that may be helpful.

**If you have more than 5 projects in a particular category, please use the "Additional Projects" tab. There, you can use dropdown lists to choose the project category and whether there is a committed funding source, then enter the project name and expenditure amounts.**

**Part 5.1 Routine Operation and Maintenance**

Please complete the table below, indicating the cost of operation and maintenance activities for the current year and subsequent five-year increments throughout the 20-year horizon. Your response to this part should exclude future initiatives associated with resiliency or major expenses associated with the replacement of aging infrastructure; these activities are addressed in subparts 5.4 and 6.0. However, do include non-structural programs like public outreach and education in this category.

If specific cost data is not yet available for the current year, the most recent (2020-21) O&M value can be input into the optional growth rate schedules (available on EDR’s website as an Excel workbook). The most recent O&M value can be grown using the provided options for inflation, population growth, or some other metric of your choosing. If the growth in your projected total O&M costs is more than 15% over any five-year increment, please provide a brief explanation of the major drivers.

Routine Operation and Maintenance	Expenditures (in \$thousands)				
	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Operation and Maintenance Costs	1,500	7,500	8,588	9,833	11,258
Brief description of growth greater than 15% over any 5-year period:					
Anticipated growth in routine O&M spending is 14.5% per 5-year increment, based on inflation and aging facilities.					

**Part 5.2 Future Expansion (Committed Funding Source)**

Please list expansion projects and their associated costs for the current year and subsequent five-year increments throughout the 20-year planning horizon. In this section, include stormwater system expansion projects or portions of projects with a committed funding source. If you include a portion of a project that is not fully funded, the project’s remaining cost must be included in part 5.3, Expansion Projects with No Identified Funding Source.

Though many, if not most, stormwater projects benefit both flood protection and water quality, please use your best judgment to either allocate costs or simply select the primary purpose from the two categories below.

**5.2.1 Flood Protection (Committed Funding Source):** Provide a list of all scheduled new work, retrofitting and upgrades related to flood protection/flood abatement. Include infrastructure such as storage basins, piping and other conveyances, land purchases for stormwater projects, etc . Also include major hardware purchases such as vactor/jet trucks.

**5.2.2 Water Quality Projects (Committed Funding Source):** Please provide a list of scheduled water quality projects in your jurisdiction, such as treatment basins, alum injection systems, green infrastructure, water quality retrofits, etc., that have a direct stormwater component. The projected expenditures should reflect only those costs.

- If you are party to an adopted BMAP, please include the capital projects associated with stormwater in this table. Include BMAP project number, cost to your jurisdiction, and year(s) that capital improvement costs are to be incurred. For reference, DEP publishes a complete list of adopted BMAP projects as an appendix in their Annual STAR Report.

**Expansion Projects with a Committed Funding Source**

**5.2.1 Flood Protection**

Expenditures (in \$thousands)

Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
N/A					

**5.2.2 Water Quality**

Expenditures (in \$thousands)

Project Name (or, if applicable, BMAP Project Number or ProjID)	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
N/A					

**Part 5.3 Future Expansion with No Identified Funding Source**

Please provide a list of known expansion projects or anticipated need(s) without formal funding commitments(s), formal pledges, or obligations. If you included a portion of a project that was partially covered by a committed source in part 5.2 above, list the projects and their remaining costs below.

**5.3.1 Future Flood Protection with No Identified Funding Source:** Please provide a list of future flood protection/flood abatement projects, associated land purchases, or major hardware purchases that are needed in your jurisdiction over the next 20 years. Future needs may be based on Master Plans, Comprehensive Plan Elements, Water Control Plans, areas of frequent flooding, hydrologic and hydraulic modeling, public safety, increased frequency of maintenance, desired level of service, flooding complaints, etc.

**5.3.2 Future Water Quality Projects with no Identified Funding Source:** Please provide a list of future stormwater projects needed in your jurisdiction over the next 20 years that are primarily related to water quality issues. Future needs may be based on proximity to impaired waters or waters with total maximum daily loads (TMDLs), BMAPs, state adopted Restoration Plans, Alternative Restoration Plans, or other local water quality needs.

- If you are party to an adopted BMAP, please list capital projects associated with stormwater. Include BMAP project number, cost to your jurisdiction, and year(s) that capital improvement costs are to be incurred.
- List other future water quality projects, including those in support of local water quality goals as well as those identified in proposed (but not yet adopted) BMAPs.

**Expansion Projects with No Identified Funding Source**

**5.3.1 Flood Protection**

Expenditures (in \$thousands)

Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
N/A					

**5.3.2 Water Quality**

Expenditures (in \$thousands)

Project Name (or, if applicable, BMAP Project Number or ProjID)	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
N/A					

Please indicate which resources or documents you used to complete table 5.3 (check all that apply).

<input type="checkbox"/>	Stormwater Master Plan
<input type="checkbox"/>	Basin Studies or Engineering Reports
<input type="checkbox"/>	Adopted BMAP
<input type="checkbox"/>	Adopted Total Maximum Daily Load
<input type="checkbox"/>	Regional or Basin-specific Water Quality Improvement Plan or Restoration Plan
	Specify:
<input type="checkbox"/>	Other(s):

**Part 5.4 Stormwater projects that are part of resiliency initiatives related to climate change**

Please list any stormwater infrastructure relocation or modification projects and new capital investments specifically needed due to sea level rise, increased flood events, or other adverse effects of climate change. When aggregating, include O&M costs for these future resiliency projects and investments in this table (not in part 5.1). If your jurisdiction participates in a Local Mitigation Strategy (LMS), also include the expenditures associated with your stormwater management system in this category (for example, costs identified on an LMS project list).

Resiliency Projects with a Committed Funding Source		Expenditures (in \$thousands)			
Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
N/A					

Resiliency Projects with No Identified Funding Source		Expenditures (in \$thousands)			
Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
N/A					

- Has a vulnerability assessment been completed for your jurisdiction’s storm water system?
- If no, how many facilities have been assessed?
- Does your jurisdiction have a long-range resiliency plan of 20 years or more?
- If yes, please provide a link if available:
- If no, is a planning effort currently underway?



**Part 6.0 The estimated remaining useful life of each facility or its major components (Section 403.9302(3)(e), F.S.)**

Rather than reporting the exact number of useful years remaining for individual components, this section is constructed to focus on infrastructure components that are targeted for replacement and will be major expenses within the 20-year time horizon. Major replacements include culverts and pipe networks, control structures, pump stations, physical/biological filter media, etc . Further, the costs of retrofitting when used in lieu of replacement (such as slip lining) should be included in this part. Finally, for the purposes of this document, it is assumed that open storage and conveyance systems are maintained (as opposed to replaced) and have an unlimited service life.

In order to distinguish between routine maintenance projects and the replacement projects to be included in this part, only major expenses are included here. A major expense is defined as any single replacement project greater than 5% of the jurisdiction’s total O&M expenditures over the most recent five-year period (such as a project in late 2021 costing more than 5% of the O&M expenditures for fiscal years 2016-2017 to 2020-2021).

**If you have more than 5 projects in a particular category, please use the "Additional Projects" tab. There, you can use dropdown lists to choose the project category and whether there is a committed funding source, then enter the project name and expenditure amounts.**

**End of Useful Life Replacement Projects with a Committed Funding Source**

Expenditures (in \$thousands)

Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
N/A					

**End of Useful Life Replacement Projects with No Identified Funding Source**

Expenditures (in \$thousands)

Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
N/A					

**Part 7.0 The most recent 5-year history of annual contributions to, expenditures from, and balances of any capital account for maintenance or expansion of any facility or its major components. (Section 403.9302(3)(f), F.S.)**

This part of the template also addresses a portion of s. 403.9302(3)(g), F.S., by including historical expenditures. Many local governments refer to these as “actual” expenditures.

Consistent with expenditure projections, the jurisdiction’s actual expenditures are categorized into routine O&M, expansion, resiliency projects, and replacement of aging infrastructure. Additionally, the table includes space for reserve accounts. EDR’s interpretation of subparagraph 403.9302(3)(f), F.S., is that “capital account” refers to any reserve account developed specifically to cover future expenditures.

Note that for this table:

- Expenditures for local fiscal year 2020-21 can be estimated based on the most current information if final data is not yet available.
- Current Year Revenues include tax and fee collections budgeted for that fiscal year as well as unexpended balances from the prior year (balance forward or carry-over) unless they are earmarked for the rainy day or a dedicated reserve as explained in the following bullets.
- Bond proceeds should reflect only the amount expended in the given year.
- A reserve is a dedicated account to accumulate funds for a specific future expenditure.
- An all-purpose rainy day fund is a type of working capital fund typically used to address costs associated with emergencies or unplanned events.

The sum of the values reported in the "Funding Sources for Actual Expenditures" columns should equal the total "Actual Expenditures" amount. The cells in the "Funding Sources for Actual Expenditures" section will be highlighted red if their sum does not equal the "Actual Expenditures" total.

If you do not have a formal reserve dedicated to your stormwater system, please enter zero for the final two reserve columns.

**Routine O&M**

	Total	Funding Sources for Actual Expenditures					
	Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy Day Fund	Contributions to Reserve Account	Balance of Reserve Account
2016-17	0	0					
2017-18	0	0					
2018-19	0	0					
2019-20	2,400	2,400					
2020-21	860	860					

**Expansion**

	Total	Funding Sources for Actual Expenditures					
	Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy Day Fund	Contributions to Reserve Account	Balance of Reserve Account
2016-17	0						
2017-18	0						
2018-19	0						
2019-20	0						
2020-21	0						

**Resiliency**

	Total	Funding Sources for Actual Expenditures					
	Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy Day Fund	Contributions to Reserve Account	Balance of Reserve Account
2016-17	0						
2017-18	0						
2018-19	0						
2019-20	0						
2020-21	0						

**Replacement of Aging Infrastructure**

	Total	Funding Sources for Actual Expenditures					
	Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy Day Fund	Contributions to Reserve Account	Balance of Reserve Account
2016-17	0						
2017-18	0						
2018-19	0						
2019-20	0						
2020-21	0						

**Part 8.0 The local government's plan to fund the maintenance or expansion of any facility or its major components. The plan must include historical and estimated future revenues and expenditures with an evaluation of how the local government expects to close any projected funding gap (Section 403.9302(3)(g), F.S.)**

In this template, the historical data deemed necessary to comply with s. 403.9302(3)(g), F.S., was included in part 7.0. This part is forward looking and includes a funding gap calculation. The first two tables will be auto-filled from the data you reported in prior tables. To do this, EDR will rely on this template's working definition of projects with committed funding sources, *i.e.*, EDR assumes that all committed projects have committed revenues. Those projects with no identified funding source are considered to be unfunded. EDR has automated the calculation of projected funding gaps based on these assumptions.

<b>Committed Funding Source</b>	<b>2022-23 to 2026-27</b>	<b>2027-28 to 2031-32</b>	<b>2032-33 to 2036-37</b>	<b>2037-38 to 2041-42</b>
Maintenance	7,500	8,588	9,833	11,258
Expansion	0	0	0	0
Resiliency	0	0	0	0
Replacement/Aging Infrastructure	0	0	0	0
<b>Total Committed Revenues (=Total Committed Projects)</b>	<b>7,500</b>	<b>8,588</b>	<b>9,833</b>	<b>11,258</b>

<b>No Identified Funding Source</b>	<b>2022-23 to 2026-27</b>	<b>2027-28 to 2031-32</b>	<b>2032-33 to 2036-37</b>	<b>2037-38 to 2041-42</b>
Maintenance	0	0	0	0
Expansion	0	0	0	0
Resiliency	0	0	0	0
Replacement/Aging Infrastructure	0	0	0	0
<b>Projected Funding Gap (=Total Non-Committed Needs)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

For any specific strategies that will close or lessen a projected funding gap, please list them in the table below. For each strategy, also include the expected new revenue within the five-year increments.

<b>Strategies for New Funding Sources</b>	<b>2022-23 to 2026-27</b>	<b>2027-28 to 2031-32</b>	<b>2032-33 to 2036-37</b>	<b>2037-38 to 2041-42</b>
N/A				
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Remaining Unfunded Needs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



Project & Type Information			Expenditures (in \$thousands)				
Project Type (Choose from dropdown list)	Funding Source Type (Choose from dropdown list)	Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

Project & Type Information			Expenditures				
Project Type	Funding Source Type		LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Expansion Projects, Flood Protection	Committed Funding Source	Aggregated Total	0	0	0	0	0
Expansion Projects, Water Quality	Committed Funding Source	Aggregated Total	0	0	0	0	0
Resiliency Projects	Committed Funding Source	Aggregated Total	0	0	0	0	0
End of Useful Life Replacement Projects	Committed Funding Source	Aggregated Total	0	0	0	0	0
Expansion Projects, Flood Protection	No Identified Funding Source	Aggregated Total	0	0	0	0	0
Expansion Projects, Water Quality	No Identified Funding Source	Aggregated Total	0	0	0	0	0
Resiliency Projects	No Identified Funding Source	Aggregated Total	0	0	0	0	0
End of Useful Life Replacement Projects	No Identified Funding Source	Aggregated Total	0	0	0	0	0

<b>Total of Projects without Project Type and/or Funding Source Type</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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# SECTION C

*Item will be  
provided under  
separate cover.*



# SECTION D

# SECTION 1

# Highland Meadows II

## Community Development District

### Summary of Invoices

April 1, 2022 to June 30, 2022

<b>Fund</b>	<b>Date</b>	<b>Check No.'s</b>		<b>Amount</b>
General Fund	4/5/22	797	\$	300.00
	4/7/22	798 - 802	\$	24,880.67
	4/14/22	803 - 806	\$	10,377.15
	4/20/22	807 - 813	\$	17,879.95
	4/27/22	814 - 815	\$	535.84
	5/5/22	816 - 817	\$	2,080.00
	5/11/22	818	\$	5,844.49
	5/18/22	819 - 825	\$	34,242.67
	6/10/22	826 - 827	\$	2,155.00
	6/20/22	828 - 831	\$	7,536.60
<b>Total</b>			<b>\$</b>	<b>105,832.37</b>

CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
4/05/22	00030	3/16/22 15772	202203 330-57200-49000	6000 DOG BAGS	*	300.00		
				RESORT POOL SERVICES DBA			300.00	000797
4/07/22	00028	3/10/22 22484242	202203 330-53800-48000	PEST CONTROL - MAR 22	*	67.00		
				ORKIN			67.00	000798
4/07/22	00093	3/30/22 5736	202203 320-53800-47300	IRRIGATION REPAIR 3/30/22	*	47.02		
		4/01/22 5681	202204 320-53800-46200	LANDSCAPE MAINT - APR 22	*	16,000.00		
				PRINCE & SONS INC.			16,047.02	000799
4/07/22	00030	4/01/22 15818	202204 330-57200-48100	POOL MAINTENANCE - APR 22	*	1,600.00		
				RESORT POOL SERVICES DBA			1,600.00	000800
4/07/22	00073	3/28/22 595962MA	202203 320-53800-46400	FERTILIZATION - MAR 22	*	2,910.52		
				TRUGREEN			2,910.52	000801
4/07/22	00040	3/25/22 6468053	202203 310-51300-32300	SERIES 2016 PH3/4	*	4,256.13		
				U.S. BANK			4,256.13	000802
4/14/22	00052	4/08/22 15	202204 310-51300-31300	AMORT SCHEDULE S16 A3	*	100.00		
		4/08/22 15	202204 310-51300-31300	AMORT SCHEDULE S16 A4	*	100.00		
		4/08/22 15	202204 310-51300-31300	AMORT SCHEDULE S17 PH 4BC	*	100.00		
		4/08/22 15	202204 310-51300-31300	AMORT SCHEDULE S17 A5	*	100.00		
		4/08/22 15	202204 310-51300-31300	AMORT SCHEDULE S17 A6	*	100.00		
		4/08/22 15	202204 310-51300-31300	AMORT SCHEDULE S19 A7	*	100.00		
				DISCLOSURE SERVICES			600.00	000803
4/14/22	00015	4/01/22 178	202204 310-51300-34000	MANAGEMENT FEES - APR 22	*	3,004.17		
		4/01/22 178	202204 310-51300-35100	WEBSITE MANAGEMENT-APR 22	*	100.00		
		4/01/22 178	202204 310-51300-35000	INFORMATION TECH - APR 22	*	150.00		

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT ACCT#	SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
4/01/22		178		202204	310-51300-31300		DISSEMINATION SVCS-APR 22	*	583.33		
4/01/22		178		202204	330-57200-49100		AMENITY ACCESS - APR 22	*	416.67		
4/01/22		178		202204	310-51300-51000		OFFICE SUPPLIES	*	3.70		
4/01/22		178		202204	310-51300-42000		POSTAGE	*	21.20		
4/01/22		178		202204	310-51300-42500		COPIES	*	6.30		
4/01/22		179		202204	320-53800-12000		FIELD MANAGEMENT - APR 22	*	1,287.50		
GOVERNMENTAL MANAGEMENT SERVICES-CF										5,572.87	000804
4/14/22	00096	4/12/22	1957	202203	310-51300-31500		GEN.COUNSEL/MTHLY MEETING	*	1,618.59		
KE LAW GROUP, PLLC										1,618.59	000805
4/14/22	00073	4/01/22	04012022	202204	320-53800-46400		FERTILIZATION SVC BALANCE	*	2,585.69		
TRUGREEN										2,585.69	000806
4/20/22	00067	4/20/22	04202022	202204	300-20700-10000		ASSMNT TXFER - S2014 A1	*	800.49		
4/20/22		04202022	202204	300-20700-10000		ASSMNT TXFER - S2014 A2	*	1,179.01			
4/20/22		04202022	202204	300-20700-10000		ASSMNT TXFER - S2016 A3	*	2,113.55			
4/20/22		04202022	202204	300-20700-10000		ASSMNT TXFER - S2016 A4	*	1,233.34			
4/20/22		04202022	202204	300-20700-10000		ASSMNT TXFER - S2017 A4BC	*	1,896.10			
4/20/22		04202022	202204	300-20700-10000		ASSMNT TXFER - S2017 A5B	*	3,510.93			
4/20/22		04202022	202204	300-20700-10000		ASSMNT TXFER - S2017 A66A	*	1,509.29			
4/20/22		04202022	202204	300-20700-10000		ASSMNT TXFER - S2019 A77A	*	2,439.49			
HIGHLAND MEADOWS II CDD/US BANK										14,682.20	000807
4/20/22	00084	4/18/22	6658-04-	202204	310-51300-31200		SPECIAL ASSESS BOND S17A5	*	450.00		
4/18/22		6659-04-	202204	310-51300-31200		SPECIAL ASSESS BOND S17A6	*	450.00			
AMTEC										900.00	000808
HIME HIGH MED II ZYAN											

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED YRMO	TO DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
4/20/22	00080	4/12/22	BW041220	202204	310	51300	11000		SUPERVISOR FEE 04/12/22 BRIAN WALSH	*	200.00	200.00	000809
4/20/22	00079	4/12/22	CL041220	202204	310	51300	11000		SUPERVISOR FEE 04/12/22 CHRISTOPHER LOPEZ	*	200.00	200.00	000810
4/20/22	00078	4/12/22	KA041220	202204	310	51300	11000		SUPERVISOR FEE 04/12/22 KRISTEN ANDERSON	*	200.00	200.00	000811
4/20/22	00068	4/12/22	MA041220	202204	310	51300	11000		SUPERVISOR FEE 04/12/22 MILTON ANDRADE	*	200.00	200.00	000812
4/20/22	00103	3/31/22	21-189-6	202203	310	51300	31100		ASSMNT RPRT/MEETING/ESTMT RAYL ENGINEERING & SURVEYING, LLC	*	1,497.75	1,497.75	000813
4/27/22	00094	4/20/22	00044799	202203	310	51300	48000		SUP MTG 3/8 CA FLORIDA HOLDINGS, LLC	*	459.84	459.84	000814
4/27/22	00028	4/02/22	22708299	202204	330	53800	48000		PEST CONTROL - APR 22 ORKIN	*	76.00	76.00	000815
5/05/22	00075	4/25/22	7253	202204	330	53800	48500		MTHLY CLEANING SVC-APR 22 CSS CLEAN STAR SERVICES OF CFL INC.	*	480.00	480.00	000816
5/05/22	00030	5/01/22	16018	202205	330	57200	48100		POOL MAINTENANCE - MAY 22 RESORT POOL SERVICES DBA	*	1,600.00	1,600.00	000817
5/11/22	00015	5/01/22	180	202205	310	51300	34000		MANAGEMENT FEES - MAY 22	*	3,004.17		
		5/01/22	180	202205	310	51300	35100		WEBSITE MANAGEMENT-MAY 22	*	100.00		
		5/01/22	180	202205	310	51300	35000		INFORMATION TECH - MAY 22	*	150.00		
		5/01/22	180	202205	310	51300	31300		DISSEMINATION SVCS-MAY 22	*	583.33		
		5/01/22	180	202205	330	57200	49100		AMENITY ACCESS - MAY 22	*	416.67		

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
5/01/22		180		202205 310-51300-51000	OFFICE SUPPLIES	*	1.08		
5/01/22		180		202205 310-51300-42000	POSTAGE	*	19.47		
5/01/22		181		202205 320-53800-12000	FIELD MANAGEMENT - MAY 22	*	1,287.50		
5/01/22		181		202205 320-53800-49000	GEN MTHLY MAINT MATERIALS	*	282.27		
								5,844.49	000818
5/18/22	00060	5/18/22	53-BID-5	202205 330-53800-48100	POOL PERMIT FY22	*	280.00		
								280.00	000819
5/18/22	00015	4/30/22	182	202202 320-53800-48200	TOUCH UP/PATCH/REMOVAL	*	480.00		
		4/30/22	183	202202 320-53800-49000	VINYL PRIVACY FENCE	*	4,500.00		
		4/30/22	184	202202 330-53800-48200	REPAIR RESTROOM SINK	*	420.00		
		4/30/22	185	202202 320-53800-48200	PAINT TOUCH UP/PATCH SIGN	*	400.00		
		4/30/22	187	202202 320-53800-49000	3 SOLAR LIGHTS	*	3,478.19		
		4/30/22	188	202202 320-53800-48200	PARK RPRS/PAINT/BIKE RACK	*	800.00		
		4/30/22	189	202203 320-53800-48200	REMOVE SIGN/POOL GATE	*	560.00		
								10,638.19	000820
5/18/22	00096	5/17/22	2369	202204 310-51300-31500	GENERAL COUNSEL - APR 22	*	1,839.20		
								1,839.20	000821
5/18/22	00093	5/01/22	5914	202205 320-53800-46200	LANDSCAPE MAINT - MAY 22	*	16,000.00		
								16,000.00	000822
5/18/22	00029	5/12/22	00000398	202205 330-53800-12200	CDVI CARDS	*	1,515.00		
								1,515.00	000823
5/18/22	00103	4/30/22	21-189-7	202204 310-51300-31100	ENGINEER SERVICES APR 22	*	1,059.76		
								1,059.76	000824

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CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
5/18/22	00073	4/30/22	2183-218	202204	320	53800	46400		FERTILIZATION - APR 22 TRUGREEN	*	2,910.52	2,910.52	000825
6/10/22	00075	5/25/22	7440	202205	330	53800	48500		MTHLY CLEANING SVC-MAY 22	*	480.00		
		5/25/22	7440	202205	330	53800	48500		CLEANING VANDALISM 5/10 CSS CLEAN STAR SERVICES OF CFL INC.	*	75.00	555.00	000826
6/10/22	00030	6/01/22	16259	202206	330	57200	48100		POOL MAINTENANCE - JUN 22 RESORT POOL SERVICES DBA	*	1,600.00	1,600.00	000827
6/20/22	00015	6/01/22	190	202206	310	51300	34000		MANAGEMENT FEES - JUN 22	*	3,004.17		
		6/01/22	190	202206	310	51300	35100		WEBSITE MANAGEMENT-JUN 22	*	100.00		
		6/01/22	190	202206	310	51300	35000		INFORMATION TECH - JUN 22	*	150.00		
		6/01/22	190	202206	310	51300	31300		DISSEMINATION SVCS-JUN 22	*	583.33		
		6/01/22	190	202206	330	57200	49100		AMENITY ACCESS - JUN 22	*	416.67		
		6/01/22	190	202206	310	51300	51000		OFFICE SUPPLIES	*	1.05		
		6/01/22	190	202206	310	51300	42000		POSTAGE	*	18.55		
		6/01/22	191	202206	320	53800	12000		FIELD MANAGEMENT - JUN 22	*	1,287.50		
		6/01/22	191	202206	320	53800	49000		MTHLY MAINT MATERIAL 6/22 GOVERNMENTAL MANAGEMENT SERVICES-CF	*	352.33	5,913.60	000828
6/20/22	00096	6/08/22	2741	202205	310	51300	31500		GEN.COUNSEL/MTHLY MEETING KE LAW GROUP, PLLC	*	228.00	228.00	000829
6/20/22	00103	5/31/22	21-189-8	202205	310	51300	31100		ENGINEER SERVICES MAY 22 RAYL ENGINEERING & SURVEYING, LLC	*	500.00	500.00	000830
6/20/22	00030	5/27/22	16230	202205	330	57200	48000		RPL PENTAIR IMPELLER/SEAL RESORT POOL SERVICES DBA	*	895.00	895.00	000831
TOTAL FOR BANK A											105,832.37		
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CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
TOTAL FOR REGISTER						105,832.37	

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## SECTION 2

***Highland Meadows II***  
***Community Development District***

***Unaudited Financial Reporting***  
***May 31, 2022***



# Table of Contents

1	<hr/>	<u>Balance Sheet</u>
2-3	<hr/>	<u>General Fund</u>
4	<hr/>	<u>Capital Reserve Fund</u>
5	<hr/>	<u>Combined Debt Service Funds</u>
6	<hr/>	<u>Combined Capital Project Funds</u>
7-8	<hr/>	<u>Month to Month</u>
9	<hr/>	<u>Assessment Receipt Schedule</u>

**Highland Meadows II**  
**Community Development District**  
**Combined Balance Sheet**  
**May 31, 2022**

	General Fund	Capital Reserve Funds	Debt Service Funds	Capital Project Funds	Totals Governmental Funds
<b>Assets:</b>					
<b>Cash:</b>					
Operating Account	\$ 725,764	\$ 250,002	\$ -	\$ -	\$ 975,766
Deposits	\$ 2,028	\$ -	\$ -	\$ 1,113	\$ 3,141
<b>Investments:</b>					
State Board Administration	\$ 150,330	\$ -	\$ -	\$ -	\$ 150,330
<b>Area 1</b>					
Reserve	\$ -	\$ -	\$ 140,000	\$ -	\$ 140,000
Revenue	\$ -	\$ -	\$ 49,810	\$ -	\$ 49,810
<b>Area 2</b>					
Reserve	\$ -	\$ -	\$ 55,166	\$ -	\$ 55,166
Revenue	\$ -	\$ -	\$ 83,521	\$ -	\$ 83,521
<b>Area 3</b>					
Reserve	\$ -	\$ -	\$ 86,698	\$ -	\$ 86,698
Revenue	\$ -	\$ -	\$ 137,440	\$ -	\$ 137,440
General Redemption	\$ -	\$ -	\$ 768	\$ -	\$ 768
<b>Area 4</b>					
Reserve	\$ -	\$ -	\$ 50,808	\$ -	\$ 50,808
Revenue	\$ -	\$ -	\$ 38,043	\$ -	\$ 38,043
General Redemption	\$ -	\$ -	\$ 7	\$ -	\$ 7
<b>Area 4BC</b>					
Reserve	\$ -	\$ -	\$ 78,806	\$ -	\$ 78,806
Revenue	\$ -	\$ -	\$ 126,317	\$ -	\$ 126,317
<b>Area 5</b>					
Reserve	\$ -	\$ -	\$ 144,958	\$ -	\$ 144,958
Revenue	\$ -	\$ -	\$ 231,748	\$ -	\$ 231,748
Construction	\$ -	\$ -	\$ -	\$ 6	\$ 6
<b>Area 6</b>					
Reserve	\$ -	\$ -	\$ 61,801	\$ -	\$ 61,801
Revenue	\$ -	\$ -	\$ 80,449	\$ -	\$ 80,449
<b>Area 7/7A</b>					
Reserve	\$ -	\$ -	\$ 103,131	\$ -	\$ 103,131
Revenue	\$ -	\$ -	\$ 221,018	\$ -	\$ 221,018
Construction	\$ -	\$ -	\$ -	\$ 550,134	\$ 550,134
Due from General Fund	\$ -	\$ -	\$ 1,750	\$ -	\$ 1,750
<b>Total Assets</b>	<b>\$ 878,121</b>	<b>\$ 250,002</b>	<b>\$ 1,692,239</b>	<b>\$ 551,252</b>	<b>\$ 3,371,614</b>
<b>Liabilities:</b>					
Accounts Payable	\$ 6,142	\$ -	\$ -	\$ -	\$ 6,142
Due to Debt Service	\$ 1,750	\$ -	\$ -	\$ -	\$ 1,750
<b>Total Liabilities</b>	<b>\$ 7,892</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,892</b>
<b>Fund Balance:</b>					
Unassigned	\$ 868,201	\$ -	\$ -	\$ -	\$ 868,201
<b>Nonspendable:</b>					
Deposits and Prepaid Items	\$ 2,028	\$ -	\$ -	\$ 1,113	\$ 3,141
<b>Assigned for:</b>					
Capital Reserves	\$ -	\$ 250,002	\$ -	\$ -	\$ 250,002
<b>Restricted for:</b>					
Debt Service	\$ -	\$ -	\$ 1,692,239	\$ -	\$ 1,692,239
Capital Projects	\$ -	\$ -	\$ -	\$ 550,139	\$ 550,139
<b>Total Fund Balances</b>	<b>\$ 870,229</b>	<b>\$ 250,002</b>	<b>\$ 1,692,239</b>	<b>\$ 551,252</b>	<b>\$ 3,363,722</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b>\$ 878,121</b>	<b>\$ 250,002</b>	<b>\$ 1,692,239</b>	<b>\$ 551,252</b>	<b>\$ 3,371,614</b>

# Highland Meadows II

## Community Development District

### General Fund

#### Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending May 31, 2022

	Adopted	Prorated Budget	Actual	
	Budget	Thru 05/31/22	Thru 05/31/22	Variance
<b><u>Revenues:</u></b>				
Special Assessments	\$ 851,732	\$ 851,732	\$ 850,831	\$ (901)
Interest Income	\$ -	\$ -	\$ 279	\$ 279
Other Income	\$ -	\$ -	\$ 8,745	\$ 8,745
<b>Total Revenues</b>	<b>\$ 851,732</b>	<b>\$ 851,732</b>	<b>\$ 859,855</b>	<b>\$ 8,123</b>
<b><u>Expenditures:</u></b>				
<b><u>General &amp; Administrative:</u></b>				
Supervisor Fees	\$ 12,000	\$ 8,000	\$ 3,200	\$ 4,800
Public Official Insurance	\$ 2,861	\$ 2,861	\$ 2,692	\$ 169
Trustee Services	\$ 25,000	\$ 24,233	\$ 24,233	\$ -
District Management Fees	\$ 36,050	\$ 24,033	\$ 24,033	\$ (0)
Information Technology	\$ 1,800	\$ 1,200	\$ 1,200	\$ -
Website Maintenance	\$ 1,200	\$ 800	\$ 800	\$ -
Engineering	\$ 6,000	\$ 4,000	\$ 4,044	\$ (44)
Dissemination Agent	\$ 7,000	\$ 4,667	\$ 6,517	\$ (1,850)
Arbitrage	\$ 1,800	\$ 1,800	\$ 2,700	\$ (900)
District Counsel	\$ 25,000	\$ 16,667	\$ 12,927	\$ 3,740
Assessment Administration	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
Audit Fees	\$ 3,685	\$ -	\$ -	\$ -
Telephone	\$ 100	\$ 67	\$ -	\$ 67
Postage & Shipping	\$ 1,000	\$ 667	\$ 315	\$ 351
Printing & Binding	\$ 1,000	\$ 667	\$ 59	\$ 608
Office Supplies	\$ 500	\$ 333	\$ 21	\$ 312
Legal Advertising	\$ 7,500	\$ 5,000	\$ 1,260	\$ 3,740
Miscellaneous	\$ 5,000	\$ 3,333	\$ 355	\$ 2,978
Dues, Licenses & Fees	\$ 175	\$ 175	\$ 175	\$ -
<b>Subtotal General &amp; Administrative</b>	<b>\$ 142,671</b>	<b>\$ 103,502</b>	<b>\$ 89,531</b>	<b>\$ 13,972</b>

# Highland Meadows II

## Community Development District

### General Fund

#### Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending May 31, 2022

	Adopted Budget	Prorated Budget Thru 05/31/22	Actual Thru 05/31/22	Variance
<b><u>Operations &amp; Maintenance</u></b>				
<b>Field Expenditures</b>				
Field Management	\$ 15,450	\$ 10,300	\$ 10,300	\$ -
General Insurance	\$ 2,537	\$ 2,537	\$ 2,387	\$ 150
Irrigation Repairs	\$ 16,000	\$ 10,667	\$ 4,521	\$ 6,146
General Repairs & Maintenance	\$ 5,000	\$ 3,333	\$ 4,985	\$ (1,652)
Landscape Maintenance	\$ 212,000	\$ 141,333	\$ 128,000	\$ 13,333
Landscape Replacement & Tree/Palm Services	\$ 75,230	\$ 50,153	\$ 13,604	\$ 36,549
Fertilization	\$ 36,000	\$ 24,000	\$ 23,694	\$ 306
Streetlights	\$ 60,000	\$ 40,000	\$ 35,693	\$ 4,307
Sidewalk & Asphalt Maintenance	\$ 6,000	\$ 4,000	\$ -	\$ 4,000
Contingency	\$ 10,000	\$ 10,000	\$ 20,794	\$ (10,794)
<b>Subtotal Field Expenditures</b>	<b>\$ 438,217</b>	<b>\$ 296,324</b>	<b>\$ 243,979</b>	<b>\$ 52,345</b>
<b>Cabana &amp; Pool Expenditures</b>				
Security	\$ 38,000	\$ 25,333	\$ 1,515	\$ 23,818
Electric	\$ 33,039	\$ 22,026	\$ 11,401	\$ 10,625
Internet	\$ 3,000	\$ 2,000	\$ 1,414	\$ 586
Water & Sewer	\$ 7,500	\$ 5,000	\$ 3,598	\$ 1,402
Property & Casualty Insurance	\$ 15,000	\$ 15,000	\$ 13,103	\$ 1,897
Playground Lease	\$ 15,256	\$ 10,171	\$ -	\$ 10,171
Pest Control	\$ 828	\$ 552	\$ 545	\$ 7
Amenity Repairs & Maintenance	\$ 10,000	\$ 10,007	\$ 10,007	\$ -
Swimming Pools	\$ 19,500	\$ 13,000	\$ 13,280	\$ (280)
Janitorial - Pool	\$ 17,400	\$ 11,600	\$ 3,990	\$ 7,610
Amenity Access	\$ -	\$ -	\$ 3,333	\$ (3,333)
Contingency	\$ 12,500	\$ 8,333	\$ 2,529	\$ 5,804
<b>Subtotal Cabana &amp; Pool Expenditures</b>	<b>\$ 172,024</b>	<b>\$ 123,022</b>	<b>\$ 64,715</b>	<b>\$ 58,307</b>
<b>Total Expenditures</b>	<b>\$ 752,912</b>	<b>\$ 522,848</b>	<b>\$ 398,225</b>	<b>\$ 124,624</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ 98,820</b>		<b>\$ 461,630</b>	
<b><u>Other Financing Sources/(Uses):</u></b>				
Transfer In/(Out) - Capital Reserve	\$ (98,820)	\$ -	\$ -	\$ -
<b>Total Other Financing Sources/(Uses)</b>	<b>\$ (98,820)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ -</b>		<b>\$ 461,630</b>	
<b>Fund Balance - Beginning</b>	<b>\$ -</b>		<b>\$ 408,599</b>	
<b>Fund Balance - Ending</b>	<b>\$ -</b>		<b>\$ 870,229</b>	

**Highland Meadows II**  
**Community Development District**  
**Capital Reserve Fund**

**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending May 31, 2022**

	Adopted Budget	Prorated Budget Thru 05/31/22	Actual Thru 05/31/22	Variance
<b>Revenues</b>				
Interest	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures:</b>				
Contingency	\$ 2,000	\$ 1,333	\$ 265	\$ 1,068
<b>Total Expenditures</b>	<b>\$ 2,000</b>	<b>\$ 1,333</b>	<b>\$ 265</b>	<b>\$ 1,068</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ (2,000)</b>		<b>\$ (265)</b>	
<b>Other Financing Sources/(Uses)</b>				
Transfer In/(Out)	\$ 98,820	\$ -	\$ -	\$ -
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 98,820</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ 96,820</b>		<b>\$ (265)</b>	
<b>Fund Balance - Beginning</b>	<b>\$ 98,647</b>		<b>\$ 250,267</b>	
<b>Fund Balance - Ending</b>	<b>\$ 195,467</b>		<b>\$ 250,002</b>	



**Highland Meadows II**  
**Community Development District**  
**Combined Debt Service Funds**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending May 31, 2022**

	Area 1	Area 2	Area 3	Area 4	Area 4BC	Area 5	Area 6	Area 7/7A	Total
<b>Revenues:</b>									
Assessments - Tax Roll	\$ 66,578	\$ 98,061	\$ 175,788	\$ 102,579	\$ 157,702	\$ 292,011	\$ 125,531	\$ 202,897	\$ 1,221,147
Assessments - Lot Closings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,414	\$ 3,414
Assessments - Prepayment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,681	\$ 55,681
Interest	\$ 7	\$ 5	\$ 9	\$ 4	\$ 7	\$ 13	\$ 5	\$ 16	\$ 65
<b>Total Revenues</b>	<b>\$ 66,585</b>	<b>\$ 98,066</b>	<b>\$ 175,797</b>	<b>\$ 102,583</b>	<b>\$ 157,709</b>	<b>\$ 292,024</b>	<b>\$ 125,536</b>	<b>\$ 262,008</b>	<b>\$ 1,280,307</b>
<b>Expenditures:</b>									
Interest Payment - 11/1	\$ 24,925	\$ 33,622	\$ 64,634	\$ 37,503	\$ 55,625	\$ 107,625	\$ 45,466	\$ 78,487	\$ 447,887
Principal Payment - 11/1	\$ 15,000	\$ 25,000	\$ 45,000	\$ 25,000	\$ 45,000	\$ 70,000	\$ 30,000	\$ 40,000	\$ 295,000
Special Call - 11/1	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 305,000	\$ 330,000
Interest Payment - 2/1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 686	\$ 686
Special Call - 2/1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ 65,000
Interest Payment - 5/1	\$ 24,513	\$ 32,981	\$ 64,509	\$ 37,378	\$ 54,713	\$ 106,000	\$ 44,691	\$ 70,084	\$ 434,869
Special Call - 5/1	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 30,000
<b>Total Expenditures</b>	<b>\$ 64,438</b>	<b>\$ 91,603</b>	<b>\$ 184,144</b>	<b>\$ 109,881</b>	<b>\$ 165,338</b>	<b>\$ 293,625</b>	<b>\$ 130,156</b>	<b>\$ 564,257</b>	<b>\$ 1,603,441</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ 2,148</b>	<b>\$ 6,462</b>	<b>\$ (8,347)</b>	<b>\$ (7,298)</b>	<b>\$ (7,629)</b>	<b>\$ (1,601)</b>	<b>\$ (4,620)</b>	<b>\$ (302,249)</b>	<b>\$ (323,135)</b>
<b>Fund Balance - Beginning</b>	<b>\$ 187,758</b>	<b>\$ 132,364</b>	<b>\$ 233,504</b>	<b>\$ 96,303</b>	<b>\$ 212,978</b>	<b>\$ 378,726</b>	<b>\$ 147,050</b>	<b>\$ 626,690</b>	<b>\$ 2,015,373</b>
<b>Fund Balance - Ending</b>	<b>\$ 189,906</b>	<b>\$ 138,827</b>	<b>\$ 225,158</b>	<b>\$ 89,005</b>	<b>\$ 205,349</b>	<b>\$ 377,125</b>	<b>\$ 142,429</b>	<b>\$ 324,440</b>	<b>\$ 1,692,239</b>

# Highland Meadows II

## Community Development District

### Combined Capital Project Funds

#### Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending May 31, 2022

	Area 5	Area 7/7A	Total
<b>Revenues:</b>			
Interest	\$ -	\$ 23	\$ 23
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 23</b>	<b>\$ 23</b>
<b>Expenditures:</b>			
Capital Outlay	\$ -	\$ 36,360	\$ 36,360
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 36,360</b>	<b>\$ 36,360</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ -</b>	<b>\$ (36,338)</b>	<b>\$ (36,338)</b>
<b>Fund Balance - Beginning</b>	<b>\$ 1,119</b>	<b>\$ 586,471</b>	<b>\$ 587,590</b>
<b>Fund Balance - Ending</b>	<b>\$ 1,119</b>	<b>\$ 550,134</b>	<b>\$ 551,252</b>

**Highland Meadows II**  
**Community Development District**  
**Month to Month**

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
<b>Revenues:</b>													
Special Assessments	\$ -	\$ 31,683	\$ 798,603	\$ 9,096	\$ 5,779	\$ 1,765	\$ 2,687	\$ 1,219	\$ -	\$ -	\$ -	\$ -	\$ 850,831
Interest Income	\$ 12	\$ 13	\$ 17	\$ 18	\$ 18	\$ 37	\$ 56	\$ 108	\$ -	\$ -	\$ -	\$ -	\$ 279
Other Income	\$ 10	\$ 8,355	\$ 10	\$ 50	\$ 40	\$ 110	\$ 100	\$ 70	\$ -	\$ -	\$ -	\$ -	\$ 8,745
<b>Total Revenues</b>	<b>\$ 22</b>	<b>\$ 40,050</b>	<b>\$ 798,630</b>	<b>\$ 9,164</b>	<b>\$ 5,836</b>	<b>\$ 1,912</b>	<b>\$ 2,842</b>	<b>\$ 1,397</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 859,855</b>
<b>Expenditures:</b>													
<b>General &amp; Administrative:</b>													
Supervisor Fees	\$ 800	\$ -	\$ 1,000	\$ -	\$ -	\$ 600	\$ 800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,200
Public Official Insurance	\$ 2,692	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,692
Trustee Services	\$ -	\$ 12,219	\$ -	\$ -	\$ -	\$ 12,014	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,233
District Management Fees	\$ 3,004	\$ 3,004	\$ 3,004	\$ 3,004	\$ 3,004	\$ 3,004	\$ 3,004	\$ 3,004	\$ -	\$ -	\$ -	\$ -	\$ 24,033
Information Technology	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ 1,200
Website Maintenance	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ 800
Engineering	\$ 338	\$ 203	\$ 408	\$ 38	\$ -	\$ 1,498	\$ 1,060	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ 4,044
Dissemination Agent	\$ 1,583	\$ 583	\$ 833	\$ 583	\$ 583	\$ 583	\$ 1,183	\$ 583	\$ -	\$ -	\$ -	\$ -	\$ 6,517
Arbitrage	\$ 450	\$ -	\$ -	\$ 450	\$ 900	\$ -	\$ 900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,700
District Counsel	\$ 5,352	\$ -	\$ 1,612	\$ 2,071	\$ 206	\$ 1,619	\$ 1,839	\$ 228	\$ -	\$ -	\$ -	\$ -	\$ 12,927
Assessment Administration	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Audit Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Telephone	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Postage & Shipping	\$ 9	\$ 41	\$ 164	\$ 7	\$ 7	\$ 47	\$ 21	\$ 19	\$ -	\$ -	\$ -	\$ -	\$ 315
Printing & Binding	\$ 39	\$ 14	\$ -	\$ -	\$ -	\$ -	\$ 6	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59
Office Supplies	\$ 3	\$ 3	\$ 7	\$ 3	\$ 0	\$ 1	\$ 4	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ 21
Legal Advertising	\$ 340	\$ -	\$ -	\$ -	\$ 460	\$ 460	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,260
Miscellaneous	\$ 51	\$ 57	\$ 49	\$ 39	\$ 50	\$ 31	\$ 39	\$ 40	\$ -	\$ -	\$ -	\$ -	\$ 355
Dues, Licenses & Fees	\$ 175	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175
<b>Subtotal General &amp; Administrative</b>	<b>\$ 20,087</b>	<b>\$ 16,374</b>	<b>\$ 7,327</b>	<b>\$ 6,444</b>	<b>\$ 5,460</b>	<b>\$ 20,106</b>	<b>\$ 9,107</b>	<b>\$ 4,626</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 89,531</b>

**Highland Meadows II**  
**Community Development District**  
**Month to Month**

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
<b>Operations &amp; Maintenance</b>													
<b>Field Expenditures</b>													
Field Management	\$ 1,288	\$ 1,288	\$ 1,288	\$ 1,288	\$ 1,288	\$ 1,288	\$ 1,288	\$ 1,288	\$ -	\$ -	\$ -	\$ -	\$ 10,300
General Insurance	\$ 2,387	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,387
Irrigation Repairs	\$ 2,588	\$ -	\$ -	\$ 191	\$ 608	\$ 347	\$ -	\$ 787	\$ -	\$ -	\$ -	\$ -	\$ 4,521
General Repairs & Maintenance	\$ -	\$ -	\$ 220	\$ 2,525	\$ 1,680	\$ 560	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,985
Landscape Maintenance	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ -	\$ -	\$ -	\$ -	\$ 128,000
Landscape Replacement & Tree/Palm Services	\$ 700	\$ 1,080	\$ 6,111	\$ 5,713	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,604
Fertilization	\$ 2,475	\$ 2,475	\$ 2,475	\$ 2,475	\$ 2,475	\$ 2,911	\$ 5,496	\$ 2,911	\$ -	\$ -	\$ -	\$ -	\$ 23,694
Streetlights	\$ 3,847	\$ 3,776	\$ 5,411	\$ 2,842	\$ 5,105	\$ 4,849	\$ 4,670	\$ 5,193	\$ -	\$ -	\$ -	\$ -	\$ 35,693
Sidewalk & Asphalt Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ 1,568	\$ 480	\$ 5,850	\$ 3,475	\$ 7,978	\$ 1,160	\$ -	\$ 282	\$ -	\$ -	\$ -	\$ -	\$ 20,794
<b>Subtotal Field Expenditures</b>	<b>\$ 30,852</b>	<b>\$ 25,099</b>	<b>\$ 37,355</b>	<b>\$ 34,509</b>	<b>\$ 35,135</b>	<b>\$ 27,114</b>	<b>\$ 27,454</b>	<b>\$ 26,460</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 243,979</b>
<b>Cabana &amp; Pool Expenditures</b>													
Security	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,515	\$ -	\$ -	\$ -	\$ -	\$ 1,515
Electric	\$ 1,414	\$ 830	\$ 1,739	\$ 1,082	\$ 1,599	\$ 1,506	\$ 1,603	\$ 1,628	\$ -	\$ -	\$ -	\$ -	\$ 11,401
Internet	\$ 173	\$ 173	\$ 173	\$ 173	\$ 173	\$ 173	\$ 188	\$ 188	\$ -	\$ -	\$ -	\$ -	\$ 1,414
Water & Sewer	\$ 545	\$ 489	\$ 398	\$ 360	\$ 436	\$ 572	\$ 410	\$ 389	\$ -	\$ -	\$ -	\$ -	\$ 3,598
Property & Casualty Insurance	\$ 13,103	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,103
Playground Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pest Control	\$ 67	\$ 67	\$ 67	\$ 67	\$ 67	\$ 67	\$ 76	\$ 67	\$ -	\$ -	\$ -	\$ -	\$ 545
Amenity Repairs & Maintenance	\$ 3,887	\$ 780	\$ 1,540	\$ 2,260	\$ 420	\$ 225	\$ -	\$ 895	\$ -	\$ -	\$ -	\$ -	\$ 10,007
Swimming Pools	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600	\$ 2,080	\$ -	\$ -	\$ -	\$ -	\$ 13,280
Janitorial - Pool	\$ 480	\$ 480	\$ 480	\$ 555	\$ 480	\$ 480	\$ 480	\$ 555	\$ -	\$ -	\$ -	\$ -	\$ 3,990
Amenity Access	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ -	\$ -	\$ -	\$ -	\$ 3,333
Contingency	\$ 1,050	\$ 1,179	\$ -	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,529
<b>Subtotal Cabana &amp; Pool Expenditures</b>	<b>\$ 22,735</b>	<b>\$ 6,015</b>	<b>\$ 6,414</b>	<b>\$ 6,514</b>	<b>\$ 5,191</b>	<b>\$ 5,339</b>	<b>\$ 4,774</b>	<b>\$ 7,733</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 64,715</b>
<b>Total Expenditures</b>	<b>\$ 73,674</b>	<b>\$ 47,488</b>	<b>\$ 51,096</b>	<b>\$ 47,466</b>	<b>\$ 45,787</b>	<b>\$ 52,560</b>	<b>\$ 41,335</b>	<b>\$ 38,819</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 398,225</b>
<b>Excess Revenues (Expenditures)</b>	<b>\$ (73,652)</b>	<b>\$ (7,438)</b>	<b>\$ 747,534</b>	<b>\$ (38,302)</b>	<b>\$ (39,950)</b>	<b>\$ (50,648)</b>	<b>\$ (38,492)</b>	<b>\$ (37,422)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 461,630</b>
<b>Other Financing Sources/Uses:</b>													
Transfer In/(Out) - Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Other Financing Sources/Uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ (73,652)</b>	<b>\$ (7,438)</b>	<b>\$ 747,534</b>	<b>\$ (38,302)</b>	<b>\$ (39,950)</b>	<b>\$ (50,648)</b>	<b>\$ (38,492)</b>	<b>\$ (37,422)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 461,630</b>

**Highland Meadows II**  
 Community Development District  
 Assessment Receipts - Fiscal Year 2022

<b>Gross Assessments</b>	\$	915,840.66	\$	71,665.02	\$	105,553.44	\$	189,219.51	\$	110,417.02	\$	169,751.34	\$	314,322.47	\$	135,122.40	\$	218,400.00	\$	2,230,291.86
<b>Net Assessments</b>	\$	874,034.73	\$	66,648.47	\$	98,164.70	\$	175,974.14	\$	102,687.83	\$	157,868.75	\$	292,319.90	\$	125,663.83	\$	203,112.00	\$	2,096,474.35
		41.06%		3.21%		4.73%		8.48%		4.95%		7.61%		14.09%		6.06%		9.79%		100.00%

Date Received	Gross Assessments Received	Discounts/ Penalties	Commissions Paid	Interest Income	Net Amount Received	General Fund	021		022		023	024	027	025	026	028	Total
							Series 2014 Area 1 (2A)	Series 2014 Area 2 (2B)	Series 2016 Phase 3	Series 2016 4A	Series 2017 4B/C	Series 2017 5A and 5B	Series 2017 Area 6 and 6A	Series 2019 Area 7 and 7A			
11/19/21	\$25,359.12	\$1,014.40	\$486.89	\$0.00	\$ 23,857.83	\$ 9,796.92	\$ 766.62	\$ 1,129.12	\$ 2,024.11	\$ 1,181.15	\$ 1,815.86	\$ 3,362.36	\$ 1,445.43	\$ 2,336.26	\$ 23,857.83		
11/24/21	\$2,983.12	\$156.60	\$56.53	\$0.00	\$ 2,769.99	\$ 1,137.46	\$ 89.00	\$ 131.10	\$ 235.01	\$ 137.14	\$ 210.83	\$ 390.38	\$ 167.82	\$ 271.25	\$ 2,769.99		
11/30/21	\$53,706.47	\$2,148.37	\$1,031.16	\$0.00	\$ 50,526.94	\$ 20,748.24	\$ 1,623.56	\$ 2,391.30	\$ 4,286.74	\$ 2,501.48	\$ 3,845.69	\$ 7,120.93	\$ 3,061.18	\$ 4,947.82	\$ 50,526.94		
12/14/21	\$244,230.27	\$9,769.50	\$4,689.22	\$0.00	\$ 229,771.55	\$ 94,352.73	\$ 7,383.15	\$ 10,874.44	\$ 19,493.98	\$ 11,375.50	\$ 17,488.31	\$ 32,382.47	\$ 13,920.73	\$ 22,500.24	\$ 229,771.55		
12/17/21	\$1,796,735.49	\$71,871.67	\$34,497.28	\$0.00	\$ 1,690,366.54	\$ 694,127.28	\$ 54,315.83	\$ 80,000.29	\$ 143,411.87	\$ 83,686.46	\$ 128,656.70	\$ 238,228.99	\$ 102,410.98	\$ 165,528.14	\$ 1,690,366.54		
12/31/21	\$49,874.76	\$1,960.61	\$958.28	\$0.00	\$ 46,955.87	\$ 19,281.82	\$ 1,508.81	\$ 2,222.29	\$ 3,983.77	\$ 2,324.69	\$ 3,573.89	\$ 6,617.65	\$ 2,844.82	\$ 4,598.13	\$ 46,955.87		
1% Fee Adj	(\$22,302.92)	\$0.00	\$0.00	\$0.00	(\$22,302.92)	(\$9,158.41)	(\$716.66)	(\$1,055.53)	(\$1,892.20)	(\$1,104.17)	(\$1,697.51)	(\$3,143.22)	(\$1,351.22)	(\$2,184.00)	(\$22,302.92)		
1/18/22	\$23,377.30	\$773.93	\$452.07	\$0.00	\$ 22,151.30	\$ 9,096.15	\$ 711.78	\$ 1,048.36	\$ 1,879.33	\$ 1,096.66	\$ 1,685.97	\$ 3,121.86	\$ 1,342.04	\$ 2,169.15	\$ 22,151.30		
2/18/22	\$14,711.79	\$352.31	\$287.19	\$0.00	\$ 14,072.29	\$ 5,778.61	\$ 452.18	\$ 666.00	\$ 1,193.90	\$ 696.69	\$ 1,071.07	\$ 1,983.25	\$ 852.57	\$ 1,378.02	\$ 14,072.29		
3/16/22	\$4,429.33	\$44.29	\$87.70	\$0.00	\$ 4,297.34	\$ 1,764.65	\$ 138.09	\$ 203.38	\$ 364.59	\$ 212.75	\$ 327.08	\$ 605.64	\$ 260.35	\$ 420.81	\$ 4,297.34		
4/19/22	\$6,675.90	\$0.00	\$133.52	\$0.00	\$ 6,542.38	\$ 2,686.55	\$ 210.22	\$ 309.63	\$ 555.06	\$ 323.90	\$ 497.95	\$ 922.04	\$ 396.37	\$ 640.66	\$ 6,542.38		
5/17/22	\$3,029.66	\$0.00	\$60.59	\$0.00	\$ 2,969.07	\$ 1,219.22	\$ 95.40	\$ 140.52	\$ 251.90	\$ 146.99	\$ 225.98	\$ 418.44	\$ 179.88	\$ 290.74	\$ 2,969.07		
<b>Totals</b>	\$ 2,202,810.29	\$ 88,091.68	\$ 42,740.43	\$ -	\$ 2,071,978.18	\$ 850,831.22	\$ 66,577.98	\$ 98,060.90	\$ 175,788.06	\$ 102,579.24	\$ 157,701.82	\$ 292,010.79	\$ 125,530.95	\$ 202,897.22	\$ 2,071,978.18		

% Collected: 98.83%

# SECTION 3



April 21, 2022

Samantha Hoxie – Recording Secretary  
Highland Meadows II CDD Office  
219 E. Livingston Street  
Orlando, Florida 32801-1508



**RE: Highland Meadows II Community Development District Registered Voters**

Dear Ms. Hoxie,

In response to your request, there are currently **2,273** voters within the Highland Meadows II Community Development District. This number of registered voters in said District is as of **April 15, 2022**.

Please do not hesitate to contact us if we can be of further assistance.

Sincerely,

A handwritten signature in blue ink that reads "Lori Edwards". The signature is written in a cursive, flowing style.

Lori Edwards  
Supervisor of Elections  
Polk County, Florida

P.O. Box 1460, Bartow, FL 33831  
PHONE: (863) 534-5888 Fax: (863) 845-2718  
**PolkElections.com**